

MINUTES
April 16, 2013
1400 West Washington, Basement Conference Room B-1

MEMBERS PRESENT: John Munden, President
James Ahearne, Secretary
Rev. William Smith, Member
Kristina Dyr, Member
Samuel Bueler, Member
Harold Adair, Member
Monsignor O'Keeffe, Member (arrived at 9:10 a.m.)

STAFF PRESENT: Rodolfo Thomas, Executive Director
Alex Estrada, Licensing Administrator
Patricia Keith, Programs & Project Specialist

ATTORNEY GENERAL'S OFFICE:
Nancy Beck, Asst. Attorney General

CALL TO ORDER

John Munden called the meeting to order at 9:00 a.m.

I. CALL TO THE PUBLIC

Reverend Katherine Shindel (former Board President) thanked Board Members and Staff for a great memorable 8 years of service for the Arizona State Board of Funeral Directors and Embalmers.

II. MINUTES

James Ahearne motioned to approve the March 19, 2013 minutes. Samuel Bueler seconded the motion. The motion passed unanimously (6-0).

III. LICENSING

By motion and second, and motion carrying, the following actions occurred relative to applications for licensure subject to the conditions noted:

NAME	TYPE OF LICENSE	ACTION	MOTION BY	SECOND BY
*Sergio M. Cavazos	Reinstate Funeral Director, Embalmer	Approved 6-0	Ahearne	Bueler
*Barry Forman	Funeral Director	Approved 6-0	Bueler	Ahearne
*Thomas A. Brown	Reinstate Funeral Director, Embalmer	Approved 6-0	Dyrr	Bueler
*Brian J. McBride	Multiple Funeral Director	Approved 6-0	Ahearne	Adair
*Cremation Center of Arizona	Establishment	Approved 6-0	Ahearne	Bueler
*Cremation Center of Arizona	Crematory	Approved 6-0	Ahearne	Dyrr
*Joshua J.L. Cabe	Cremationist	Approved 6-0	Ahearne	Bueler
*Samuel S. Johnson	Cremationist	Approved 6-0	Ahearne	Dyrr
*Alan B. Anderson	Cremationist	Approved 6-0	Ahearne	Dyrr
*Andrew D. St. Laurent	Cremationist	Approved 6-0	Ahearne	Dyrr
*Marty L. Thompson	Cremationist	Approved 6-0	Dyrr	Bueler
*Spencer J. McBride	Cremationist	Approved 6-0	Ahearne	Dyrr
*Nathan A. Klumb	Intern	Approved 6-0	Bueler	Dyrr
*Shari L. Harper	Salesperson	Approved 6-0	Ahearne	Bueler
*Robert A. Browning	Salesperson	Approved 6-0	Ahearne	Dyrr

- *Sergio M. Cavazos appeared before the Board.
- *Barry Forman did not attend the Board meeting.
- *Thomas A. Brown did not attend the Board meeting.
- *Brian J. McBride did not attend the Board meeting.

- *Spencer McBride, owner appeared before the Board.
- *Joshua J.L. Cabe appeared before the Board.
- *Samuel S. Johnson did not attend the Board meeting.
- *Alan B. Anderson appeared before the Board.
- *Andrew D. St. Laurent appeared before the Board.
- *Marty L. Thompson did not attend the Board meeting.
- *Nathan A. Klumb did not attend the Board meeting.
- *Shari L. Harper appeared before the Board.
- *Robert A. Browning did not attend the Board meeting.

IV. DOCKET:

INITIAL REVIEW:

Docket #2013-01 Anne Kowalewski vs. Hansens Desert Hills Mortuary Park

Present before the Board was Complainant Anne Kowalewski, Responsible Funeral Director Duane Moore and Trish Hansen Kerr. Step Daughter of Complainant Pamela Werner spoke via the teleconference. Following deliberation and discussion Board Member Samuel Bueler motioned to dismiss the case. Board Member Kristina Dyrr seconded. Motion passed 4-3.

V. EXECUTIVE SESSION:

Samuel Bueler motioned to enter into executive session at 10:00 a.m. Board members seconded the motion. 7-0. James Ahearne motioned to return to regular session at 10:10 a.m. Monsignor O’Keeffe seconded the motion. 7-0

VI. GENERAL

Executive Director’s Report – Executive Director Thomas explained the justification behind the mailing of the Mandatory crematory logs memorandum. Crematories upon receiving notice from the AZ Department of Environmental Quality to terminate their logs were discontinuing the mandatory logs which are required by rules to be maintained. The memorandum covered in detail the rules citing all mandatory polices concerning entries and retention of crematory logs. Executive Director Thomas also stated that this was discovered in a few crematory locations and therefore to prevent any misinterpretation the memorandum was prepared.

VII. ADJOURN

There being no other business, James Ahearne moved to adjourn at 10:15 a.m. Monsignor Seconded the motion (7-0).

2013 BOARD MEETING SCHEDULE

January 15, 2013

February 19, 2013

March 19, 2013

April 16, 2013

May 21, 2013

June 18, 2013

July 16, 2013

August 20, 2013 teleconf.

September 17, 2013

October 15, 2013

November 19, 2013

December 17, 2013

Rodolfo Thomas
Executive Director

APPROVED BY:

John Munden, President

Harold Adair, Member

James Ahearne, Secretary

Samuel Bueler, Member

Kristina Dyr, Member

Rev. William Smith, Member

Monsignor O'Keeffe, Member