



Arizona State Board of Funeral Directors & Embalmers

www.funeralboard.az.gov

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602.542.3095

DOUG A DUCEY - GOVERNOR

Kristina Dyrr, Chairman/Public Member - James Ahearne, Secretary/Industry Member - Samuel Bueler, Industry Member

Harold Adair, Industry Member - Jack Peterson, Public Member, Amie Gazda, Industry Member

BOARD MEETING

**Tuesday, October 16, 2018, • 9:00 a.m. • First Floor Conference Room “C”
1740 W. Adams Street • Phoenix, AZ 85007**

This agenda may be amended 24 hours prior to the scheduled meeting.

Pursuant to A.R.S. § 38-431.02 notice is given to the members of the Arizona State Board of Funeral Directors and Embalmers (“Funeral Board”) and to the general public that the Funeral Board will hold a meeting open to the public, as indicated on the agenda. The Board President reserves the right to change the order of items listed on the Agenda unless a matter is scheduled for a specific time. Board members may be present by telephonic conference call.

Pursuant to A.R.S. § 38-431.03 (A) (3), the Board may vote to hold an executive session for legal advice for any matter on the agenda. Pursuant to A.R.S. § 38-431.03 (A) (2), the Board may vote to go into executive session for review of any information made confidential by law. The executive session will not be open to the public.

In accordance with Title II of the Americans with Disabilities Act (“ADA”), the Funeral Board does not discriminate on the basis of disability in admission to its public meetings. If a disabled person needs any type of accommodation, please notify the Funeral Board’s Executive Director, Judith Stapley, to make their needs known at (602) 542-3095. Requests should be made as early as possible to allow time to arrange the accommodation.

1. CALL TO ORDER

- A. The roll call of Board members and establishment of quorum to conduct public meetings.
- B. Acknowledgment of the presence of legal counsel and board staff.

2. DECLARATION OF CONFLICTS OF INTEREST - A.R.S. § 38-503

3. REVIEW, CONSIDERATION, AND POSSIBLE ACTION REGARDING APPROVAL OF THE BOARD MEETING MINUTES.

The Board may vote to go into Executive Session pursuant to A.R.S. § 32-431.03 (A) (2) (to discuss confidential information) or A.R.S. § 38-431.03 (A) (3) (to receive legal advice).

- A. Board Meeting Minutes of September 18, 2018.

4. CALL TO THE PUBLIC

Public input is encouraged. Those wishing to address the Board do not need to request permission in advance; however, the Board may limit those persons speaking during this time to a reasonable number on any public comment matter. In addition, each person wishing to address the Board will be given five (5) minutes to do so. Pursuant to A.R.S. § 38-431.02(H), the Board can only take action on matters listed on the agenda. Action on public comment matters that are not listed on the agenda will be limited to directing staff to study the matter or to schedule the matter for further review at a later date.

5. REVIEW, CONSIDERATION, AND POSSIBLE ACTION REGARDING APPROVAL OF THE FOLLOWING APPLICATIONS.

The Board may vote to go into Executive Session pursuant to A.R.S. § 32-431.03(A) (2) (to discuss confidential information) or A.R.S. § 38-431.03(A) (3) (to receive legal advice).

A. FUNERAL DIRECTOR:

- 1) Amanda Mckenzie

B. MULTIPLE FUNERAL DIRECTOR:

- 2) Todd Allen

C. EMBALMER:

- 1) Olivia Bien
- 2) Keith Perkins
- 3) Katie Sauvageau
- 4) Lula Willis

D. SALESPERSON:

- 1) Joseph Espinosa
- 3) Charles Laviguer III
- 4) Anthony Leyva
- 5) Joseph Shipley
- 6) Christine Webb

E. CREMATIONIST:

- 1) Reginald Burgan
- 2) Lloyd Burgoz
- 3) Joe Kunish
- 4) Dylan LaMere
- 5) Warren Lelafu
- 6) James Wilson III

F. INTERN:

- 1) Justin Moore
- 2) Venitria Curtis
- 3) Sam Pappas
- 4) Sarah Wilkin

6. FORMAL HEARING.

The Board may review, discuss and vote to act on the following case pursuant to A.R.S. §32-1744(F). The Board may also table for further investigation, postpone, and/or forward for administrative review. The Board may hold an executive session to discuss records exempt by law from public inspection pursuant to A.R.S. §38-431.03(A)(2). In addition, the board may hold an executive session to discuss or consult with its attorney and receive legal advice pursuant to A.R.S. §38-431.03(A)(3).

A. Docket 2018-11 - Formal Hearing, Advantage Crystal Rose Funeral Home, Chad Campbell.

7. REVIEW, CONSIDERATION, AND POSSIBLE ACTION REGARDING APPROVAL OF THE BOARD MEETING MINUTES.

The Board may vote to go into Executive Session pursuant to A.R.S. § 32-431.03(A) (2) (to discuss confidential information) or A.R.S. § 38-431.03(A) (3) (to receive legal advice).

- A. Docket 2018-FDE-0005 – Able Funeral Service, Inc.
- B. Docket 2018-FDE-0009 – Able Funeral Service, Inc.
- C. Docket 2018-FDE-0010 – Able Funeral Service, Inc.
- D. Docket 2018-FDE-0015 – Able Funeral Service, Inc.

8. REVIEW, CONSIDERATION AND POSSIBLE ACTION REGARDING

The Board may vote to go into Executive Session pursuant to A.R.S. § 32-431.03(A) (2) (to discuss confidential information) or A.R.S. § 38-431.03(A) (3) (to receive legal advice).

- A. Docket 16F-201609-FNR, Angel’s Cremation and Burial, LLC – Legal Update provided by Assistant Attorney General, Thomas Raine
- B. Saguaro Valley Crematory/Angels Cremation and Burial Notice of Claim – Legal Update provided by Assistant Attorney General, Thomas Raine
- C. Docket 16F-201506-FNR (LC2017-000061-001 DT) Saguaro Valley Cremation Services, LLC, Jessie Welsh-Alexis, Franklin Lambert and Phillip Scott Warner. Legal update provided by Assistant Attorney General, Thomas Raine

9. SUMMARY OF CURRENT EVENTS By law, the summary of current events is limited to summarizing recent occurrences. The Board cannot propose, discuss, deliberate or take legal action on any matter in the summary unless the specific matter is properly noticed for legal action.

10. EXECUTIVE DIRECTOR’S REPORT

The Board may vote to go into Executive Session pursuant to A.R.S. § 38-431.03(A) (3) (to receive legal advice).

- A. False E-Licensing notification – 30 day expiration.

11. DISCUSSION AND POSSIBLE ACTION ITEMS FOR FUTURE MEETINGS

12. REVIEW OF SCHEDULED BOARD MEETINGS

Subject to appropriate notice the Board reserves the right to change meeting dates.

*Denotes scheduled dates for Continuing Education Advisory Committee Meetings in addition to Board Meetings.

2018 BOARD MEETING SCHEDULE

*January 16, 2018	February 20, 2018	March 20, 2018	*April 17, 2018
May 15, 2018	June 19, 2018	*July – CE Only	August 21, 2018
September 18, 2018	October 16, 2018	*November 20, 2018	December 18, 2018

13. ADJOURNMENT