BOARD MEETING AGENDA
TUESDAY, OCTOBER 15, 2019, 9:00 A.M. FIRST FLOOR CONFERENCE ROOM “C”
1740 W. ADAMS STREET PHOENIX, AZ 85007

THIS AGENDA MAY BE AMENDED 24 HOURS PRIOR TO THE SCHEDULED MEETING.

Pursuant to A.R.S. § 38-431.02 notice is given to the members of the Arizona State Board of Funeral Directors and Embalmers (“Funeral Board”) and to the general public that the Funeral Board will hold a meeting open to the public, as indicated on the agenda. The Board President reserves the right to change the order of items listed on the Agenda unless a matter is scheduled for a specific time. Board members may be present telephonically.

Pursuant to A.R.S. § 38-431.03 (A) (3), the Board may vote to hold an executive session for legal advice for any matter on the agenda. Pursuant to A.R.S. § 38-431.03 (A) (2), the Board may vote to go into executive session for review of any information made confidential by law. The executive session will not be open to the public.

In accordance with Title II of the Americans with Disabilities Act (“ADA”), the Funeral Board does not discriminate on the basis of disability in admission to its public meetings. If a disabled person needs any type of accommodation, please notify the Funeral Board’s Executive Director, Judith Stapley, to make their needs known at (602) 542-3095. Requests should be made as early as possible to allow time to arrange the accommodation.

1) CALL TO ORDER
   A. Roll call of Board members and establishment of quorum to conduct public meetings.
   B. Acknowledgement of presence of legal counsel and board staff.

2) DECLARATION OF CONFLICTS OF INTEREST- A.R.S. § 38-503
3) REVIEW, CONSIDERATION, AND POSSIBLE ACTION REGARDING APPROVAL OF THE BOARD MEETING MINUTES:
The Board may vote to go into executive session pursuant to A.R.S. § 32-431.03(A) (2) (To discuss confidential information) or A.R.S. § 38-431.03 (A) (3) (To receive legal advice).

A. Board Meeting Minutes of September 17, 2019

B. Executive Session Minutes of September 17, 2019

4) CALL TO THE PUBLIC:

Public input is encouraged. Those wishing to address the Board do not need to request permission in advance; however, the Board may limit those persons speaking during this time to a reasonable number on any public comment matter. In addition, each person wishing to address the Board will be given five (5) minutes to do so. Pursuant to A.R.S. § 38-431.02(H), the Board can only take action on matters listed on the agenda. The Board shall not discuss or take action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action pursuant to A.R.S. § 38-431.01(H).

5) REVIEW, CONSIDERATION, AND POSSIBLE ACTION REGARDING APPROVAL OF THE FOLLOWING APPLICANTS:
The Board may vote to go into executive session pursuant to A.R.S. § 32-431.03(A) (2) (To discuss confidential information) or A.R.S. § 38-431.03 (A) (3) (To receive legal advice).

A. Funeral Director:
   1) Amanda Murphy
   2) Katie Sauvageau
   3) Sonja Speerbrecher (also Embalmer)

B. Embalmer:
   1) Sonja Speerbrecher
   2) Selena Velasquez
   3) Leah Phillips (also Cremationist)

C. Intern:
   1) Heather Brown (also Cremationist)
   2) Cipriana Krier
   3) Jayde Tucker*

D. Cremationist:
   1) Leah Phillips
   2) Chelsea Chilton
   3) Guillermo Jayme
   4) April Seybert
   5) Heather Brown
E. Salesperson:
   1) Ray Chou
   2) Ayron Sanchez
   3) Joanne Tang
   4) Jeffrey Meyer

F. Multiple Funeral Director:
   1) David Long*

6) REVIEW, CONSIDERATION, AND POSSIBLE ACTION REGARDING:
The Board may vote to go into executive session pursuant to A.R.S. § 32-431.03(A) (2) (To discuss confidential information) or A.R.S. § 38-431.03 (A) (3) (To receive legal advice).

   A. Docket 2019-FDE-0023 Regency Mortuary

7) REVIEW, CONSIDERATION, AND POSSIBLE ACTION REGARDING:
The Board may vote to go into executive session pursuant to A.R.S. § 32-431.03(A) (2) (To discuss confidential information) or A.R.S. § 38-431.03 (A) (3) (To receive legal advice).

   A. Docket 2019-FDE-0007- Universal South Mountain Mortuary
      1. Rescinding vote to remand the matter to Formal Hearing
      2. Refer to Informal Interview

8) REVIEW, CONSIDERATION, AND POSSIBLE ACTION REGARDING:
The Board may vote to go into executive session pursuant to A.R.S. § 32-431.03(A) (2) (To discuss confidential information) or A.R.S. § 38-431.03 (A) (3) (To receive legal advice).

   A. Docket 2019-FDE-0004 Hansen Desert Hills Mortuary Memorial Park

9) REVIEW, CONSIDERATION, AND POSSIBLE ACTION REGARDING:
The Board may vote to go into executive session pursuant to A.R.S. § 32-431.03(A) (2) (To discuss confidential information) or A.R.S. § 38-431.03 (A) (3) (To receive legal advice).

   A. Statistics report from Donna Backhaus, Director of the Mortuary School, Chandler Gilbert Community College.
B. Discussion of Intern Trainee program A.R.S. § 32-1324.01

1. Discussion of necessity for Funeral Establishment to sponsor Intern Trainee applicant prior to requesting the mandatory training.

2. Discussion to alter sixteen hour training

3. Eight hours of home study with an exam in conjunction with eight hours of in person training at the Mortuary School.

4. Discussion of discontinuing the Intern Trainee program

10) REVIEW, CONSIDERATION, AND POSSIBLE ACTION REGARDING:
The Board may vote to go into executive session pursuant to A.R.S. § 32-431.03(A) (2) (To discuss confidential information) or A.R.S. § 38-431.03 (A) (3) (To receive legal advice).

A. Discussion of ISA with Veterinary Board to inspect pet crematories

11) REVIEW, CONSIDERATION AND POSSIBLE ACTION REGARDING:
The Board may vote to go into Executive Session pursuant to A.R.S. § 32-431.03(A)(2)(to discuss confidential information) or A.R.S. § 38-431.03(A)(3)(to receive legal advice).

A. Docket 16F-201609-FNR, Angel’s Cremation and Burial, LLC – Legal Update provided by Assistant Attorney General, Marc Harris.

12) REVIEW, CONSIDERATION, AND POSSIBLE ACTION REGARDING:
The Board may vote to go into executive session pursuant to A.R.S. § 32-431.03(A) (2) (To discuss confidential information) or A.R.S. § 38-431.03 (A) (3) (To receive legal advice).

A. Saguaro Valley Cremation- Status Report

13) REVIEW, CONSIDERATION, AND POSSIBLE ACTION REGARDING:
The Board may vote to go into executive session pursuant to A.R.S. § 32-431.03(A) (2) (To discuss confidential information) or A.R.S. § 38-431.03 (A) (3) (To receive legal advice).

A. Discussion regarding initial research into potential radiation in crematories
   1. Meeting with Mayo clinic representatives and Arizona Bureau of Radiation Control.
2. Identifying crematories to participate in statistical review.

14) REVIEW, CONSIDERATION, AND POSSIBLE ACTION REGARDING:
The Board may vote to go into executive session pursuant to A.R.S. § 32-431.03(A) (2) (To discuss confidential information) or A.R.S. § 38-431.03 (A) (3) (To receive legal advice).

A. Discussion on Board member expiration dates and replacements

15) EXECUTIVE REPORT:
The Board may vote to go into executive session pursuant to A.R.S. § 32-431.03(A) (2) (To discuss confidential information) or A.R.S. § 38-431.03 (A) (3) (To receive legal advice).

A. VACANT

16) SUMMARY OF CURRENT EVENTS: By law, the summary of current events is limited to summarizing recent occurrence. The Board cannot propose, discuss, deliberate or take legal action on any matter in the summary unless the specific matter is properly noticed for legal action.

A. VACANT

17) DISCUSSION AND POSSIBLE ACTION ITEMS FOR FUTURE MEETINGS:

A. VACANT

18) REVIEW OF SCHEDULED BOARD MEETINGS:
Subject to appropriate notice, the Board reserves the right to change meeting dates.

2019 BOARD MEETING SCHEDULE

October 15, 2019  November 19, 2019  December 17, 2019

19) ADJOURNMENT