



**ARIZONA STATE BOARD OF  
FUNERAL DIRECTORS AND EMBALMERS**

Natasha Culbertson Executive Director  
www.funeralboard.az.gov

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**Douglas A. Ducey**  
Governor

Samuel Bueler, Chairman/Industry Member \* Amie Gazda, Secretary/Industry Member  
Harold Adair, Industry Member \* Joe Hornat, Public Member  
Helene Bergeon, Public Member \* Lemuel D. Cannon, Public Member

**BOARD MEETING NOTICE AND AGENDA  
TUESDAY, NOVEMBER 16, 2021, 9:00 A.M. FIRST FLOOR CONFERENCE ROOM “C”  
1740 W. ADAMS STREET PHOENIX, AZ 85007**

**THIS AGENDA MAY BE AMENDED 24 HOURS PRIOR TO THE SCHEDULED MEETING.**

Pursuant to A.R.S. § 38-431.02 notice is given to the members of the Arizona State Board of Funeral Directors and Embalmers (“Funeral Board”) and to the general public that the Funeral Board will hold a meeting open to the public, as indicated on the agenda. The Board President reserves the right to change the order of items listed on the Agenda unless a matter is scheduled for a specific time. Board members may be present by telephonic conference call.

Pursuant to A.R.S. § 38-431.03(A)(3) the Board may vote to hold an executive session for legal advice for any matter on the agenda. Pursuant to A.R.S. § 38-431.03(A)(2), the Board may vote to go into executive session for review of any information made confidential by law. The executive session will not be open to the public.

All meetings are recorded and the recordings are posted on the Board’s website within three working days after the meeting in accordance with A.R.S. § 38-431.01(D).

In accordance with Title II of the Americans with Disabilities Act (“ADA”), the Funeral Board does not discriminate on the basis of disability in admission to its public meetings. If a disabled person needs any type of accommodation, please notify the Funeral Board’s Executive Director, Natasha Culbertson, to make their needs known at (602) 542-3095. Requests should be made as early as possible to allow time to arrange the accommodation.

**1) CALL TO ORDER**

- A. Roll call of Board members and establishment of quorum to conduct public meetings.
- B. Acknowledgement of presence of legal counsel and board staff.

## **2) STATEMENT OF PURPOSE**

- A. A license to practice in the funeral industry in Arizona is a privilege granted by the State through laws and rules.

In 1909, on behalf of the people of Arizona, the legislature created the Arizona State Board of Embalmers. In 1945, under Governor Sidney P. Osborn, the Board's jurisdiction was expanded when the Legislature created the Arizona State Board of Funeral Directors and Embalmers. The Board now regulates the practices of the death care profession by issuing licenses to those who meet the minimum requirements and by holding those licensed professionals to the standards set forth in the Board's laws and rules. By doing these things, the Board assures the public that the practices associated with the funeral industry will be conducted with appropriate skill and respect by persons who meet the educational requirements and/or industry standards to practice in the profession and care for our decedents.

To further ensure the public's access to the Board's business, as of January 1, 2019, all Board meetings are digitally recorded and posted on its website under the "Meetings and Minutes" link.

## **3) DECLARATION OF CONFLICTS OF INTEREST- A.R.S. § 38-503**

### **4) REVIEW, DISCUSSION, AND POSSIBLE ACTION REGARDING APPROVAL OF BOARD MEETING MINUTES**

The Board may vote to go into executive session pursuant to A.R.S. § 32-431.03(A)(2) to discuss confidential information or A.R.S. § 38-431.03(A)(3) to receive legal advice.

- A. Board Meeting Minutes of October 19, 2021
- B. Executive Session Minutes of October 19, 2021
- C. Telephonic Board Meeting Minutes of October 28, 2021

**5) REVIEW, DISCUSSION, AND POSSIBLE ACTION REGARDING APPLICANTS**

The Board may vote to go into executive session pursuant to A.R.S. § 32-431.03(A)(2) to discuss confidential information or A.R.S. § 38-431.03(A)(3) to receive legal advice.

**A. Funeral Director:**

1. Aimee Cheri Latour-(UR-also Embalmer)

**B. Embalmer:**

1. Aimee Cheri Latour-(UR-also Funeral Director)

**C. Cremationist:**

1. James P Weaver-Sandoval

**D. Establishment:**

2. Sunflower Cremation and Burial

**6) REVIEW, DISCUSSION, AND POSSIBLE ACTION REGARDING INVESTIGATION FILES**

The Board may vote to go into executive session pursuant to A.R.S. § 32-431.03(A)(2) to discuss confidential information or A.R.S. § 38-431.03(A)(3) to receive legal advice.

A. Docket 2020-FDE-0040 Universal South Mountain Mortuary

B. Docket 2021-FDE-0003 Universal South Mountain Mortuary

C. Docket 2021-FDE-0009 Superstition Cremation and Funeral Services

**7) CONSENT AGENDA: REVIEW, DISCUSSION, AND POSSIBLE ACTION REGARDING INVESTIGATION FILES RECOMMENDED FOR DISMISSAL**

Consent agenda items may be considered for approval as a single action unless a Board member or interested party wishes to remove an item for discussion. The Board may vote to go into executive session pursuant to A.R.S. § 32-431.03(A)(2) to discuss confidential information or A.R.S. § 38-431.03(A)(3) to receive legal advice.

A. Docket 2021-FDE-0036 Adair Funeral Home Avalon

**8) CALL TO THE PUBLIC**

Public input is encouraged. Those wishing to address the Board do not need to request permission in advance; however, the Board may limit those persons speaking during this time to a reasonable number on any public comment matter. In addition, each person wishing to address the Board will be given five (5) minutes to do so. Pursuant to A.R.S. § 38-431.02(H), the Board can only take action on matters listed on the agenda. Action on public comment matters that are not listed on the agenda will be limited to directing staff to study the matter or to schedule the matter for further review at a later date.

**9) FUTURE AGENDA ITEMS**

**10) REVIEW OF SCHEDULED BOARD MEETINGS**

DECEMBER 21, 2021

Subject to appropriate notice, the Board reserves the right to change meeting dates.

**11) ADJOURNMENT**