

# Arizona State Board of Funeral Directors and Embalmers

1400 West Washington, Suite 230

Phoenix, Arizona 85007

Phone (602) 542-3095 Facsimile (602) 542-3093

## PUBLIC MEETING NOTICE

December 20, 2011

1400 West Washington, Basement B-1

TIME: 9:00 A.M.

PURSUANT TO ARS § 38-431.02, notice is hereby given that at the time and place indicated above, the Arizona State Board of Funeral Directors and Embalmers shall hold a(n):

Open Public Meeting  Telephone conference\*  Hold a Rules Hearing   
Examination  Committee Meeting   
Other

*\*Telephones will be made available at the above location and time*

Pursuant ARS § 38-431.03, the Board may vote to go into Executive Session, which will not be open to the public.

Rodolfo R.Thomas, Executive Director \_\_\_\_\_

Call (602) 542-3095 if an agenda is not attached or listed below

## NOTICE FOR AMERICANS WITH DISABILITIES

TITLE 2 OF THE AMERICANS WITH DISABILITIES ACT (ADA) PROHIBITS THE ARIZONA STATE BOARD OF FUNERAL DIRECTORS AND EMBALMERS FROM DISCRIMINATING ON THE BASIS OF DISABILITY IN ITS PUBLIC MEETINGS. INDIVIDUALS WITH DISABILITIES WHO NEED A REASONABLE ACCOMMODATION TO ATTEND OR COMMUNICATE SUCH AS SIGN LANGUAGE INTERPRETER AT THE BOARD'S MEETING, OR WHO REQUIRE THIS INFORMATION IN ALTERNATE FORMAT, MAY CONTACT RODOLFO THOMAS AT (602) 542-3095 TO MAKE THEIR NEEDS KNOWN. REQUESTS SHOULD BE MADE AS SOON AS POSSIBLE SO THE BOARD WILL HAVE SUFFICIENT TIME TO RESPOND.

IF YOU NEED ANY FURTHER INFORMATION REGARDING ANY OF THE PROVISIONS OF THE ADA, PLEASE CONTACT THE ARIZONA OFFICE FOR AMERICANS WITH DISABILITIES, (602) 542-6276, TDD (602) 542-6686.

## GRIEVANCE PROCEDURE

ALL GRIEVANCES MUST BE MADE IN WRITING TO THE BOARD WITHIN 20 DAYS OF THE DENIAL OF THE REQUEST FOR REASONABLE ACCOMMODATION. THE BOARD HAS 30 DAYS IN WHICH TO RESPOND TO THE ALLEGATIONS ADDRESSED IN THE GRIEVANCE. IF FURTHER RESOLUTION IS REQUIRED, THE AMERICAN DISABILITIES ACT AND THE REHABILITATION ACT OF 1973 SHALL PREVAIL.