

MINUTES
June 15, 2010 TELECONFERENCE
1400 West Washington, Basement Conference Room B-1

MEMBERS PRESENT: Reverend Shindel, President
Monsignor O’Keeffe, Member
Samuel Bueler, Member
Phyllis Rowe, Member
James Ahearne, Member

TELECONFERENCE: John Munden, Secretary
Martin Crist, Member

STAFF PRESENT: Rodolfo Thomas, Executive Director
Alex Estrada, Licensing Administrator
Patricia Keith, Program & Project Specialist

ATTORNEY GENERAL’S OFFICE:
Keely Versteegen, Asst. Attorney General,
Absent, is available by phone if needed.

CALL TO ORDER
Reverend Shindel called the meeting to order at 9:00 a.m.

I. CALL TO THE PUBLIC
There was none

II. MINUTES
Monsignor O’Keeffe moved to approve the minutes of May 18, 2010.
Phyllis Rowe seconded the motion. The motion passed unanimously. (7-0).

III. LICENSING
By motion and second, and motion carrying, the following actions occurred relative to applications for licensure subject to the conditions noted:

NAME	TYPE OF LICENSE	ACTION	MOTION BY	SECOND BY
Gary A. Carolan*	Reinstate Funeral Director, Embalmer	Approved 7-0	Rowe	O'Keeffe
Joseph H. Lebisky*	Funeral Director, Embalmer	Approved 7-0	O'Keeffe	Crist
Superstition Funeral Home*	Establishment	Approved 7-0	O'Keeffe	Rowe
Michelle M. Alvarez*	Cremationist	Approved 7-0	O'Keeffe	Bueler
David T. Smith*	Salesperson	Approved 7-0	O'Keeffe	Bueler
Kathleen A. Holmes*	Salesperson	Approved 7-0	O'Keeffe	Bueler
Russell A. Patterson, Jr.*	Salesperson	Approved 7-0	Rowe	Bueler
Jerry L. Jarvis*	Salesperson	Approved 7-0	O'Keeffe	Rowe

*Gary A. Carolan did not attend the Board meeting.

*Joseph H. Lebisky appeared before the Board.

*Timothy Kropp RFD/owner, and Al Coury III owner appeared before the Board.

*Michelle M. Alvarez appeared before the Board.

*David T. Smith appeared before the Board.

*Russell A. Patterson, Jr. did not attend the Board meeting.

*Jerry L. Jarvis did not attend the Board meeting.

IV. GENERAL

Executive Director Thomas discussed the Board's receipt of Consent Agreement 2010-2 and subsequent closure of the investigative process. 2010 FY license renewals were mentioned with the reminder that any renewal received after July 1st and prior to August 1 of this year will be charged the mandated late fee. The late fee for individual licenses and registrations is \$35.00 and for establishments and endorsements a \$60 late fee will be assessed. Board Member Monsignor O'Keeffe was recognized for his fifty one years of priesthood and his soon to be retirement. Monsignor O'Keeffe also requested for the record that Board staff was performing at a high level despite budget restraints and should be protected and properly compensated.

V. ADJOURN

There being no other business, O’Keeffe moved to adjourn at 9:30 a.m. Phyllis Rowe seconded the motion (7-0).

2010 BOARD MEETING SCHEDULE

JANUARY 19, 2010
FEBRUARY 16, 2010
MARCH 16, 2010
APRIL 20, 2010

MAY 18, 2010
JUNE 15, 2010
JULY 20, 2010
AUGUST 17, 2010
TELECONF.

SEPTEMBER 21, 2010
OCTOBER 19, 2010
NOVEMBER 16, 2010
DECEMBER 21, 2010

Rodolfo Thomas
Executive Director

APPROVED BY:

Reverend Shindel, President

Phyllis Rowe, Member

James Ahearne, Member

Samuel Bueler, Member

John Munden, Member

Martin Crist, Member

Monsignor O’Keeffe, Member