

TELECONFERENCE MINUTES
February 15, 2011
1400 West Washington, Basement Conference Room B-1

MEMBERS PRESENT: Reverend Shindel, President
Samuel Bueler, Member
James Ahearne, Member
Phyllis Rowe, Member
Martin Crist, Member

TELECONFERENCE: Monsignor O'Keeffe, Member
John Munden, Secretary

STAFF PRESENT: Rodolfo Thomas, Executive Director
Alex Estrada, Licensing Administrator
Patricia Keith, Programs & Project Specialist

ATTORNEY GENERAL'S OFFICE:
Keely Verstegen, Asst. Attorney General

CALL TO ORDER

Reverend Shindel called the meeting to order at 9:00 a.m.

I. CALL TO THE PUBLIC

II. MINUTES

James Ahearne motioned to approve the minutes of January 18, 2011. Martin Crist seconded the motion. The motion passed unanimously. (7-0).

III. LICENSING

By motion and second, and motion carrying, the following actions occurred relative to applications for licensure subject to the conditions noted:

NAME	TYPE OF LICENSE	ACTION	MOTION BY	SECOND BY
*Justin D. White II	Funeral Director	Approved 7-0	Crist	Bueler
*Todd M. Allen	Reinstate Funeral Director, Reinstate Embalmer, Reinstate Cremationist	Approved 7-0	Crist	Bueler
*Jennifer Hudzik	Application withdrawn	No Board Action	No Board Action	No Board Action
*A. Dean McFall	Multiple Funeral Director	Approved 7-0	Crist	Bueler
*Michelle R. Shortt	Intern	Approved 7-0	O'Keeffe	Ahearne
*Peter J. Netzband II	Intern	Approved 7-0	Crist	Bueler
*Melva Cervantes	Cremationist	Approved 7-0	Bueler	Crist
*Travis W. Roberts	Cremationist	Approved 7-0	Crist	O'Keeffe
*Dorothy J. Murphy	Cremationist	Approved 7-0	Bueler	Ahearne
*Kevin L. Hartung	Reinstate Salesperson	Approved 7-0	Crist	Bueler

- * Justin D. White II did not attend the Board meeting.
- * Todd M. Allen appeared before the Board.
- * Jennifer Hudzik withdrew her application.
- * A. Dean McFall did not attend the Board meeting.
- * Michelle R. Shortt did not attend the Board meeting.
- * Peter J. Netzband II did not attend the Board meeting.
- * Melva Cervantes did not attend the Board meeting.
- * Travis W. Roberts did not attend the Board meeting.
- * Dorothy J. Murphy appeared before the Board.
- * Kevin L. Hartung appeared before the Board.

IV. GENERAL

A. Executive Director’s Report

1. Status Report-Docket #2010-5 - Executive Director Thomas advised the Board that Ron Adair had inspected the funeral establishment and crematory in St. David and found Mr. Parker in compliance with the orders of the consent agreement. Mr. Adair presented photographs to Board members of both facilities including the land adjacent to the facility in regards to the removal of air trays. Following several additional questions from the board a motion was made by Board member James Ahearne to lift the suspension seconded by Martin Crist. Motion passed unanimously 7-0.

2. Budget Update- Executive Director Thomas stated that the appropriations of the agency would undergo another fund sweep in FY 2012 and additional sweeps in the future until the state budget is balanced. Based upon current funds availability staff is updating its computer system to include email addresses. Executive Thomas indicates that this would not only assist in the communications of licensees but would be the initial step in creating online renewals.

V. ADJOURN

There being no other business, Reverend Shindel moved to adjourn at 9:40 a.m. Sam Bueler seconded the motion (7-0).

2011 BOARD MEETING SCHEDULE

JANUARY 18, 2011	MAY 17, 2011	SEPTEMBER 20, 2011
FEBRUARY 15, 2011	JUNE 21, 2011	OCTOBER 18, 2011
MARCH 15, 2011	JULY 19, 2011	NOVEMBER 15, 2011
APRIL 19, 2011	AUGUST 16, 2011	DECEMBER 20, 2011
	TELECONF.	

Rodolfo Thomas
Executive Director

APPROVED BY:

Reverend Shindel, Member

John Munden, Secretary

James Ahearne, Member

Samuel Bueler, Member

Martin Crist, Member

Monsignor O'Keeffe, Member

Phyllis Rowe, Member