

**MINUTES**  
**December 17, 2013**  
**1400 West Washington, Basement Conference Room B-1**

**MEMBERS PRESENT:** John Munden, President  
James Ahearne, Secretary  
Samuel Bueler, Member  
Kristina Dyr, Member  
Monsignor O'Keeffe, Member (arrived at 10:00 a.m.)  
Reverend William Smith, Member  
Harold Adair, Member

**STAFF PRESENT:** Rodolfo Thomas, Executive Director  
Gary Hendrix, Licensing Administrator  
Patricia Keith, Programs & Project Specialist

**ATTORNEY GENERAL'S OFFICE:**  
Nancy Beck, Asst. Attorney General

**CALL TO ORDER**

John Munden called the meeting to order at 9:00 a.m.

**I. CALL TO THE PUBLIC**

**II. MINUTES**

James Ahearne motioned to approve the November 19, 2013 minutes. Samuel Bueler seconded the motion. The motion passed unanimously (6-0).

**III. LICENSING**

By motion and second, and motion carrying, the following actions occurred relative to applications for licensure subject to the conditions noted:

<b>NAME</b>	<b>TYPE OF LICENSE</b>	<b>ACTION</b>	<b>MOTION BY</b>	<b>SECOND BY</b>
* Jennifer L. Rensch	Funeral Director	Approved 6-0	Bueler	Dyrr
*David B. Allen	Funeral Director	Approved 6-0	Ahearne	Bueler
*Jaime M. Parker	Funeral Director	Approved 6-0	Ahearne	Dyrr
William E. Inman	Funeral Director	Approved 6-0	Ahearne	Bueler
*Courtney D. Austin	Funeral Director	Approved 6-0	Bueler	Ahearne
*Phillip R. Perkes	Funeral Director, Embalmer	Denied 6-0	Ahearne	Bueler
*Carrie A. Campbell	Embalmer	Approved 6-0	Ahearne	Bueler
*Serenicare Arizona LLC	Establishment	Approved 6-0	Ahearne	Bueler
*David J. Long	Multiple Funeral Director	Approved 6-0	Bueler	Ahearne
**Nancy A. Keil	Multiple Funeral Director	Approved 5-0	Dyrr	Bueler
*Elena I. Pastrana	Intern	Approved 6-0	Ahearne	Bueler
*Cesar Dominguez	Intern	Approved 6-0	Bueler	Adair
*Mark D. Harms	Cremationist	Approved 6-0	Ahearne	Bueler
*Thomas A. Amato	Cremationist	Approved 6-0	Bueler	Ahearne
**Lisa M. Gregor	Cremationist	Approved 5-0	Dyrr	Bueler

**RECUSE**

\*\*James Ahearne recused himself on licensing for Nancy A. Keil

\*\*Hank Adair recused himself on licensing for Lisa M. Gregor.

## **ATTENDANCE**

- \* Jennifer L. Rensch did not attend the Board meeting.
- \* David B. Allen appeared before the Board.
- \*Jaime M. Parker appeared before the Board.
- \*William E. Inman appeared before the Board.
- \*Courtney D. Austin appeared before the Board.
- \*Phillip R. Perkes appeared before the Board.
- \*Carrie A. Campbell appeared before the Board.
- \*Owners for Serenicare Arizona LLC did not appear before the Board.
- \*David J. Long appeared before the Board.
- \*Nancy A. Keil did not attend the Board meeting.
- \*Elena I. Pastrana appeared before the Board.
- \*Cesar Dominguez appeared before the Board.
- \*Mark D. Harms did not attend the Board meeting.
- \*Thomas A. Amato did not attend the Board meeting.
- \*Lisa M. Gregor did not attend the Board meeting.

## **EXECUTIVE SESSION:**

James Ahearn motion to go into executive session at 9:05 a.m. Samuel Bueler seconded the motion. (6-0) The Board resumed regular session at 9:28 a.m.

## **IV. House Bill Draft relating to burial responsibility**

**Executive Director Thomas informed Board of a drafting of a bill designed to protect the wishes of the deceased. In many situations the next of kin often driven by financial concerns alter the disposition for example from burial to cremation. The statute would protect against the next of kin changing any directions made by the deceased. Board would like the bill to include all protections affordable to consumers. The bill will be presented to the board with additional amendments.**

## **V. DOCKETS:**

### **1. 2013-6 Initial Review Deb Scarlett vs Abel Funeral Services, Inc.**

**Present before the Board were RFD Brian McBride. The complainant Deb Scarlett informed staff that she would not be attending the meeting and was not available for any further questions. Complainant alleges that establishment acted unprofessionally and that while attending the ID viewing that the deceased child was presented to the family in a disrespectful manner. Following deliberation and discussion Board Member Kristina Dyrn motioned to issue a Letter of Concern to the establishment to improve and enhance their communication with consumers to prevent similar situation from reoccurring. Motion seconded by Board member Harold Adair. Motion carried 5-1.**

**2. 2013-7 Initial Review Michelle Logan vs Abel Funeral Services, Inc.**

Present before the Board were RFD Brian McBride, Responsible Cremationist Spencer McBride, Cremationist Lyle Brooks, and funeral arranger Chloe Burmood. The Complainant Michelle Logan was present with her sister, name unknown. Complainant alleges that upon being advised to retrieve her mother’s cremains at the establishment she observed that the numbers on the temporary urn and the disc did not match. Complainant asked Chloe Burmood about the discrepancy who stated that something was wrong. Complainant was advised that the error was a typographical error and that the cremains were those of her mother’s. Complainant is not satisfied that the cremains in the temporary urn are those of her deceased parent. Complainant also denied receiving a consumer’s pamphlet and a copy of the establishments General Price List. Following deliberation and discussion Board member Samuel Bueler motioned to forward the Initial Review to an Informal Interview and to include individually RFD McBride, Responsible Cremationist Spencer McBride, Cremationist Lyle Brooks, and the establishment Abel Funeral Services Inc. Motion seconded by board member Kristina Dyr. Motion carried 7-0.

**VI. GENERAL**

Executive Director’s Report – Executive Director Thomas informed Board of a change in the facility box on death certificates. The box in the past contained the name of the Donor organization. This not only places the responsibility of final disposition on licensed funeral establishments which are burial or cremation but includes responsibility on the licensee to perform their duties according to statute and rules. Additionally, fees generated from the processing of death certificates can be received accordingly pursuant to statute. A memorandum has been created to inform those who donate their love ones of the necessity of the change in procedures.

There being no other business, James Ahearne moved to adjourn at 11:45 a.m. Samuel Bueler seconded the motion (7-0).

**2013 BOARD MEETING SCHEDULE**

January 15, 2013	May 21, 2013	September 17, 2013
February 19, 2013	June 18, 2013	October 15, 2013
March 19, 2013	July 16, 2013	November 19, 2013
April 16, 2013	August 20, 2013 teleconf.	December 17, 2013

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Rodolfo Thomas  
Executive Director

APPROVED BY:

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John Munden, President

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Hank Adair, Member

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James Ahearne, Secretary

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Samuel Bueler, Member

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Kristina Dyr, Member

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Rev. William Smith, Member

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Monsignor O'Keeffe, Member