

**MINUTES**  
**November 19, 2013**  
**1400 West Washington, Basement Conference Room B-1**

**MEMBERS PRESENT:** John Munden, President  
James Ahearne, Secretary  
Samuel Bueler, Member  
Kristina Dyr, Member  
Monsignor O'Keefe, Member  
Reverend William Smith, Member  
Harold Adair, Member

**STAFF PRESENT:** Rodolfo Thomas, Executive Director  
Gary Hendrix, Licensing Administrator  
Patricia Keith, Programs & Project Specialist

**ATTORNEY GENERAL'S OFFICE:**  
Nancy Beck, Asst. Attorney General

**CALL TO ORDER**

John Munden called the meeting to order at 9:00 a.m.

**I. CALL TO THE PUBLIC**

**II. MINUTES**

Samuel Bueler motioned to approve the October 15, 2013 minutes. Kristina Dyr seconded the motion. The motion passed unanimously (6-0).

**III. LICENSING**

By motion and second, and motion carrying, the following actions occurred relative to applications for licensure subject to the conditions noted:

NAME	TYPE OF LICENSE	ACTION	MOTION BY	SECOND BY
* Carmen V. Licano	Funeral Director,	Approved 6-0	Ahearne	Bueler
**Robin H. Moon	Funeral Director	Approved 5-0	Ahearne	Bueler
*James R. Edmundson	Funeral Director	Approved 6-0	Bueler	Ahearne
* Adam P. Lindsay	Reinstate Embalmer	Approved 6-0	Bueler	Dyrr
*Johnathan W. Wintheiser	Embalmer	Approved 6-0	Dyrr	Bueler
*Edward R. Tybor	Funeral Director	Approved 6-0	Ahearne	Bueler
*A Legacy Funeral Home Mesa	Establishment	Approved 6-0	Ahearne	Bueler
*Todd Allen	Multiple Funeral Director	Approved 6-0	Dyrr	Ahearne
*Hallie A. Keating	Intern	Approved 6-0	Bueler	Ahearne
*Zachary R. Mills	Intern	Approved 6-0	Bueler	Dyrr
*Maureen M. Schirmer	Intern	Approved 6-0	Ahearne	Dyrr
*Adam P. Lindsay	Reinstate Cremationist	Approved 6-0	Ahearne	Bueler
*Maureen M. Schirmer	Cremationist	Approved 6-0	Ahearne	Bueler
*John D. Perkes	Cremationist	Approved 6-0	Bueler	Ahearne
*Victoria M. Perry	Salesperson	Approved 6-0	Dyrr	Ahearne
*Sidney A. Strand	Salesperson	Approved 6-0	Dyrr	Bueler

**RECUSE**

\*\*Hank Adair recused himself on licensing for Robin H. Moon.

**ATTENDANCE**

- \* Carmen V. Licano appeared before the Board.
- \* Robin H. Moon appeared before the Board.
- \* James R. Edmundson did not attend the Board meeting.
- \* Adam P. Lindsay did not attend the Board meeting.
- \* Johnathan W. Wintheiser appeared before the Board.
- \* Edward R. Tybor appeared before the Board.
- \* Justin W. Moore did not attend the Board meeting.
- \* Todd Allen, owner appeared before the Board.
- \* Hallie Keating, arrived late for the Board meeting.
- \* Zachary R. Mills appeared before the Board.
- \* Maureen M Schirmer appeared before the Board.
- \* John D. Perkes appeared before the Board.
- \* Victoria M. Perry appeared before the Board.
- \* Sidney A. Strand did not attend the Board meeting.

**IV. Executive Director’s Report:**

**Executive Director Thomas advised the Board of the results of the continuation bill hearing conducted by the Committee of Reference on the 6<sup>th</sup> of November, 2013. After providing a brief report of the actions and implementation of recommendations cited by the auditors, the committee voted unanimously recommending 10 additional years of oversight for the Board of Funeral Directors and Embalmers. In January the recommendation will go before the legislature for final vote.**

**V. ADJOURN**

There being no other business, John Munden moved to adjourn at 9:10 a.m. Kristen Dyr seconded the motion (6-0).

**2013 BOARD MEETING SCHEDULE**

January 15, 2013	May 21, 2013	September 17, 2013
February 19, 2013	June 18, 2013	October 15, 2013
March 19, 2013	July 16, 2013	November 19, 2013
April 16, 2013	August 20, 2013 teleconf.	December 17, 2013

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Rodolfo Thomas  
Executive Director

APPROVED BY:

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John Munden, President

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Hank Adair, Member

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James Ahearne, Secretary

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Samuel Bueler, Member

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Kristina Dyr, Member

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Rev. William Smith, Member