

MINUTES
August 20, 2013 TELECONFERENCE
1400 West Washington, Basement Conference Room B-1

MEMBERS PRESENT: John Munden, President
James Ahearne, Secretary
Samuel Bueler, Member

TELECONFERENCE: Kristina Dyrre, Member
Rev. William Smith, Member
Harold Adair, Member (arrived 9:04 a.m.)

MEMBER ABSENT: Monsignor O’Keeffe, Member

STAFF PRESENT: Rodolfo Thomas, Executive Director
Gary Hendrix, Licensing Administrator
Patricia Keith, Programs & Project Specialist

ATTORNEY GENERAL’S OFFICE:
Nancy Beck, Asst. Attorney General

CALL TO ORDER
John Munden called the meeting to order at 9:00 a.m.

I. CALL TO THE PUBLIC

II. MINUTES
James Ahearne motioned to approve the July 16, 2013 minutes. Samuel Bueler seconded the motion. The motion passed unanimously (5-0).

III. LICENSING
By motion and second, and motion carrying, the following actions occurred relative to applications for licensure subject to the conditions noted:

NAME	TYPE OF LICENSE	ACTION	MOTION BY	SECOND BY
*Vanessa Valdez	Embalmer	Approved 5-0	Ahearne	Bueler
*Julie M. Saylor	Funeral Director, Embalmer	Approved 5-0	Ahearne	Bueler
*Eric J. Williams	Embalmer	Approved 5-0	Bueler	Ahearne
*Johnathan W. Wintheiser	Funeral Director	Approved 6-0	Bueler	Ahearne
*Michelle S. Valdez	Funeral Director	Approved 6-0	Bueler	Ahearne
*Michael Graney	Reinstate Embalmer	Approved 6-0	Bueler	Ahearne
*Alex E. Espinosa	Reinstate Funeral Director, Reinstate Embalmer	Approved 6-0	Bueler	Ahearne
*Molly R. Hallowell	Funeral Director, Embalmer	Approved 6-0	Bueler	Ahearne
*Alex Espinosa Bisbee Funeral Home	Establishment	Approved 6-0	Ahearne	Bueler
*Advantage Funeral & Cremation Services (Colonial)	Endorsement	Approved 6-0	Bueler	Ahearne
*Advantage Funeral & Cremation Services (Golden Door Chapel)	Endorsement	Approved 6-0	Ahearne	Bueler
*Advantage Crystal Rose Funeral Home	Endorsement	Approved 6-0	Bueler	Ahearne
*Advantage Funeral & Cremation Services (Maryvale)	Endorsement	Approved 6-0	Bueler	Ahearne
*Stevie B. Freeland	Intern	Approved 6-0	Bueler	Ahearne
*Lia M. Keyser	Intern	Approved 6-0	Bueler	Ahearne
*Kristfer L. Kiracofe	Cremationist	Approved 6-0	Bueler	Ahearne

*Francisco J. Rodriquez	Cremationist	Approved 6-0	Bueler	Ahearne
*Albert G. Ordonez	Cremationist	Approved 6-0	Bueler	Ahearne
*Richard F. Guinn	Cremationist	Approved 6-0	Bueler	Ahearne
*Laura M. Clark	Cremationist	Approved 6-0	Ahearne	Bueler
*Efrain Gonzales	Cremationist	Approved 6-0	Aherne	Bueler
*Alfred E. Vitaro, Jr.	Salesperson	Approved 6-0	Bueler	Ahearne
*James D. Rhinehart	Salesperson	Approved 6-0	Ahearne	Bueler
*Martin A. Calhoun	Salesperson	Approved 6-0	Ahearne	Bueler

- *Vanessa Valdez appeared before the Board.
- *Julie M. Saylor appeared before the Board.
- *Eric J. Williams arrived late for the Board meeting.
- *Jonathan W. Wintheiser appeared before the Board.
- *Michelle S. Valdez appeared before the Board.
- * Michael Graney did not attend the Board meeting.
- *Alex E. Espinosa did not attend the Board meeting.
- *Molly R. Hallowell did not attend the Board meeting.
- *William Fleming, Funeral Director representing SCI firm appeared before the Board.
- *Stevie B. Freeland appeared before the Board.
- *Lia M. Keyser appeared before the Board.
- *Kristfer L. Kiracofe appeared before the Board.
- *Francisco J. Rodriquez did not attend the Board Meeting.
- *Albert G. Ordonez did not attend the Board Meeting.
- *Richard F. Guinn did not attend the Board Meeting.
- *Laura M. Clark did not attend the Board Meeting.
- *Efrain Gonzalez did not attend the Board Meeting.
- *Alfred E. Vitaro, Jr. appeared before the Board.
- *James D. Rhinehart did not attend the Board Meeting.
- *Martin A. Calhoun did not attend the Board Meeting.

IV. DOCKET: 2013—05 Green Acres Mortuaries & Cemeteries vs. Carol Kelly

Present before the board was Patrick Foley Responsible Funeral Director. Complainant Carol Kelly after submitting written complaint to board decided to not pursue her complaint against the funeral establishment and met with cemetery officials who satisfied her concerns. Complainant at this time advised staff to withdraw her complaint and stated that she would not appear before the board. Following deliberation a motion was made by Board Secretary James Ahearne to dismiss seconded by Board member Samuel Bueler. Motion passed 6-0.

V. Executive Director’s Report:

Executive Director Thomas advised Board that Auditors are finalizing their written response of the results of their audit. Executive Thomas will prepare the board’s responses and indicated that staff had made modifications and corrections to the majority of the Auditors concerns. The Board will be informed of the results and responses upon receipt and completion of the report.

VI. ADJOURN

There being no other business, James Ahearn moved to adjourn at 9:15 a.m. Samuel Bueler seconded the motion (6-0).

2013 BOARD MEETING SCHEDULE

January 15, 2013	May 21, 2013	September 17, 2013
February 19, 2013	June 18, 2013	October 15, 2013
March 19, 2013	July 16, 2013	November 19, 2013
April 16, 2013	August 20, 2013 teleconf.	December 17, 2013

Rodolfo Thomas
Executive Director

APPROVED BY:

John Munden, President

Harold Adair, Member

James Ahearne, Secretary

Samuel Bueler, Member

Kristina Dyrr, Member

Rev. William Smith, Member