

TELECONFERENCE MINUTES
August 16, 2011
1400 West Washington, Basement Conference Room B-1

MEMBERS PRESENT: Reverend Shindel, President
Samuel Bueler, Member
James Ahearne, Member

TELECONFERENCE: John Munden, Secretary
Martin Crist, Member

MEMBERS ABSENT: Kristina Dyrri, Member
Monsignor O'Keeffe

STAFF PRESENT: Rodolfo Thomas, Executive Director
Alex Estrada, Licensing Administrator
Patricia Keith, Programs & Project Specialist

ATTORNEY GENERAL'S OFFICE:
Keely Verstegan, Asst. Attorney General

CALL TO ORDER

Reverend Shindel called the meeting to order at 9:00 a.m.

I. CALL TO THE PUBLIC

II. MINUTES

Samuel Bueler motioned to approve the minutes of July 19, 2011. James Ahearne seconded the motion. James Ahearne motioned to approve the Committee minutes of July 19, 2011. Samuel Bueler seconded the motion. The motion passed unanimously. (5-0).

III. CONTINUING EDUCATION

James Ahearne moved to approve the Continuing Education Committee's July 26, 2011 recommendations. Samuel Bueler seconded the motion. (5-0)

IV. LICENSING

By motion and second, and motion carrying, the following actions occurred relative to applications for licensure subject to the conditions noted:

NAME	TYPE OF LICENSE	ACTION	MOTION BY	SECOND BY
*Heather Gutkowski	Embalmer	Approved 5-0	Bueler	Crist
*Kelly L. Fitzpatrick	Embalmer	Approved 5-0	Munden	Bueler
*Heidi J. Eason	Embalmer	Approved 5-0	Bueler	Crist
*Ravinder N. Vemulapalli	Funeral Director, Cremationist	Approved 5-0	Ahearne	Bueler
*Jeffrey A. Tollefson	Embalmer	Approved 5-0	Munden	Bueler
*Rob D. Bulman	Multiple Funeral Director	Approved 5-0	Ahearne	Crist
*Superior Funeral Home	Establishment	Approved 5-0	Munden	Bueler
*Griffith Mortuary	Establishment	Approved 5-0	Ahearne	Bueler
*Lietz-Fraze Funeral Home & Crematory	Establishment	Approved 5-0	Bueler	Ahearne
*Lietz-Fraze Funeral Home & Crematory	Establishment	Approved 5-0	Bueler	Ahearne
*Marana Mortuary & Cemetery	Establishment	Approved 5-0	Bueler	Ahearne
*Funeraria Melcher's Chapel of the Roses	Establishment	Approved 5-0	Ahearne	Bueler
*James R. Edmundson	Intern	Approved 5-0	Munden	Crist
*Vanessa R. Romero	Intern	Approved 5-0	Ahearne	Bueler
*David Velarde	Intern	Approved 5-0	Ahearne	Bueler
*Cesar Dominguez	Cremationist	Approved 5-0	Ahearne	Bueler
*Frank Acuna	Cremationist	Approved 5-0	Ahearne	Bueler

*Jesse Welsh-Alexis	Cremationist	Approved 5-0	Bueler	Ahearne
*Justin L. Strippelman	Cremationist	Approved 5-0	Ahearne	Bueler
*Michael D. Ryan	Salesperson	Approved 5-0	Munden	Bueler
*Myron B. Gabriel	Salesperson	Approved 5-0	Bueler	Crist
*Gerald A. Welch	Salesperson	Approved 5-0	Ahearne	Bueler
*Dennis K. Samuelson	Salesperson	Approved 5-0	Bueler	Ahearne

- * Heather Gutkowski did not attend the Board Meeting.
- * Kelly L. Fitzpatrick appeared before the Board.
- * Heidi J. Eason did not attend the Board meeting.
- * Ravinder N. Vemulapalli appeared before the Board.
- * Jeffrey A. Tollefson appeared before the Board.
- * Rob D. Bulman, Funeral Director/owner appeared before the board for licensing of his multiple funeral director license and his Establishments.
- * Kristen Lietz-Westwood RFD/Owner did not attend the Board meeting.
- * Charles Merrick RFD appeared before the Board.
- * Hal Wilmot Funeral Director appeared before the Board.
- * James Edmundson appeared before the Board.
- * Vanessa R. Romero arrived late for the Board meeting.
- * David Velarde appeared before the Board.
- * Cesar Dominguez did not attend the Board meeting.
- * Frank Acuna did not attend the Board meeting.
- * Jesse-Welsh-Alexis did not attend the Board meeting.
- * Justin L. Strippelman appeared before the Board.
- * Michael D. Ryan appeared before the Board.
- * Myron B. Gabriel appeared before the Board.
- * Gerald A. Welch did not attend the Board meeting.
- * Dennis K. Samuelson did not attend the Board meeting.

V. GENERAL

A. Executive Director's Report

Executive Director Thomas advised Board members that on the July 29, 2011 he received a telephone call requiring immediate action. The caller indicated he was told that Mr. Frank Lambert had advised him that he owned 85% of the crematory formerly known as All State and that he was back in business. While staff member Alexander Estrada was out of the office conducting another inspection Mr. Thomas took it upon himself to utilize his personal vehicle to conduct a no notice inspection on now Saguaro Cremation Services. Upon arrival Mr. Thomas met Cremationist Jeffery Tollefson who was present during the inspection. The location was well kept and met all statutorily and administrative code requirements. Mr. Tollefson when questioned indicated that he has never seen Mr. Lambert in the facility. Executive Director Thomas also advised Mr. Tollefson of the potential liability and risks associated with Mr. Lambert participating within the former All State Crematory. The second item in the Director's report was involved discussion with the Maricopa County Office of the Medical Examiner. Mr. Thomas requested the Board table this item because of the absence of personnel from the Examiners office who could not be present to discuss their concerns.

VI. ADJOURN

There being no other business, John Munden moved to adjourn at 9:20 a.m. James Ahearne seconded the motion (5-0).

2011 BOARD MEETING SCHEDULE

JANUARY 18, 2011	MAY 17, 2011	SEPTEMBER 20, 2011
FEBRUARY 15, 2011	JUNE 21, 2011	OCTOBER 18, 2011
MARCH 15, 2011	JULY 19, 2011	NOVEMBER 15, 2011
APRIL 19, 2011	AUGUST 16, 2011	DECEMBER 20, 2011
	TELECONF.	

Rodolfo Thomas
Executive Director

APPROVED BY:

Reverend Shindel, Member

John Munden, Secretary

James Ahearne, Member

Samuel Bueler, Member

Martin Crist, Member