

**MINUTES**  
**July 19, 2011**  
**1400 West Washington, Basement Conference Room B-1**

**MEMBERS PRESENT:** Reverend Shindel, President  
John Munden, Secretary  
Samuel Bueler, Member  
James Ahearne, Member  
Kristina Dyr, Member  
Monsignor O'Keeffe

**TELECONFERENCE:** Martin Crist, Member

**STAFF PRESENT:** Rodolfo Thomas, Executive Director  
Alex Estrada, Licensing Administrator  
Patricia Keith, Programs & Project Specialist

**ATTORNEY GENERAL'S OFFICE:**  
Elizabeth Campbell, Asst. Attorney General

**CALL TO ORDER**

Reverend Shindel called the meeting to order at 9:00 a.m.

**I. CALL TO THE PUBLIC**

**II. MINUTES**

Monsignor O'Keeffe motioned to approve the minutes of June 21, 2011. John Munden seconded the motion. The motion passed unanimously. (7-0).

**III. LICENSING**

By motion and second, and motion carrying, the following actions occurred relative to applications for licensure subject to the conditions noted:

NAME	TYPE OF LICENSE	ACTION	MOTION BY	SECOND BY
*Kenia D. Conner	Embalmer	Approved 7-0	O'Keeffe	Bueler
*Rob D. Bulman	Funeral Director, Embalmer	Approved 7-0	Munden	O'Keeffe
*Saguaro Valley Cremation Services, LLC	Crematory	Approved 7-0	Munden	O'Keeffe
*Desert Valley Mortuary and Crematory	Crematory	Approved 7-0	O'Keeffe	Munden
*Hillary A. Adair	Intern	Approved 7-0	Bueler	Munden
*Sarah R. Bass	Intern	Approved 7-0	Munden	O'Keeffe
*Taylor Mealer	Intern	Approved 7-0	Bueler	Munden
*James R. Chance	Intern	Approved 7-0	Munden	Bueler
*Esmeralda Torrez	Cremationist	Approved 7-0	O'Keeffe	Bueler
*Judy A. Austin	Salesperson	Approved 7-0	Munden	O'Keeffe
*Donna R. Donovan	Salesperson	Approved 7-0	O'Keeffe	Bueler
*William C. Gabriel	Salesperson	Approved 7-0	Munden	O'Keeffe
*Reuben E. Wilson	Salesperson	Approved 7-0	O'Keeffe	Munden

- \* Kenia D. Conner did not attend the Board Meeting.
- \* Rob D. Bulman appeared before the Board.
- \* Ron Woods, owner appeared before the Board.
- \* Frank Acuna, RFD appeared before the Board.
- \* Hillary A. Adair did not attend the Board meeting.
- \* Sara R. Bass appeared before the Board.
- \* Taylor Mealer appeared before the Board.
- \* James R. Chance (teleconference) was available for Board questions.
- \* Esmeralda Torrez did not attend the Board meeting.

- \* Judy A. Austin did not attend the Board meeting.
- \* Donna R. Donovan appeared before the Board.
- \* William C. Gabriel did not attend the Board meeting.
- \* Reuben E. Wilson appeared before the Board.

**IV. BREAKS:** The Board took a break at 10:30 am. Resumed regular session at 10:40 a.m. The Board took a break at 12:40 a.m. Resumed to scheduled Committee meeting at 12:50 p.m.

## **V. DOCKETS:**

### **1. 2011-03 Adairs Carroon Mortuary v. M. Cota**

Present before the Board were Funeral Director/Embalmer Owner Ronald Adair and Embalmer Assistant/Arranger Alejandro Zuniga. Complainant Manuela Cota, son Manny and daughter Patricia were also present. Complainant alleged Adair's Carroon Mortuary harassed the family with numerous telephone calls to their home. Additionally, the complainant alleged establishment failed to obtain authorization to embalm their deceased family member. Responsible Funeral Director Ronald Adair requested to waive his rights and proceed to an Informal hearing. Following discussion and deliberation Board member Martin Crist motioned to dismiss case with no violation. Motion seconded by Board member John Munden. Motion passed 6-1.

### **2. 2011-04 Melchers Mortuary Mission Chapel & Cremation v. E Preidel**

Present before the Board were Responsible Funeral Director Valorie Stading, General Manager Hal Wilmot and Intern Mark Harm. Complainant Eugene Preidel was present via Star teleconference. Complainant alleged after deceased was embalmed and transported to Wisconsin for a service with viewing that decedent was discovered to be in no condition for an open casket and therefore a closed casket service was conducted. Complainant states something went wrong. Responsible Funeral Director Valorie Stading and General Manager Hal Wilmot requested to waive their rights and proceed to an informal hearing. Following discussion and deliberation Board member Monsignour O'Keeffe motioned to dismiss case with no violation. Board member James Ahearne seconded. Motion passed 7-0.

### **3. 2011-05 Robert S. Holland Funeral Home v. L. Roach**

Present before the Board were Responsible Funeral Director/Owner Robert S. Holland. Complainants Luke Roach, Jason Roach and Candice Roach were also present. Witness Andrea Anderson was present via star teleconference. Complainant alleged that respondent gave instructions to him and other personnel to conduct embalming procedures which he was informed were a violation by licensed Funeral Director Weston Jackson. Additionally, alleged violations of improper disposal of hazardous materials and the sale of used caskets were made.

Respondent Robert Holland requested to waive his rights and proceed to an informal hearing. Following discussion and deliberation Board member James Ahearne motioned to move to a Formal hearing. Motion seconded by Board member Samuel Bueler. Motion passed 7-0

## **V. GENERAL**

### **A. Executive Director's Report**

1. Executive Director Thomas advised Board of a proposed increase in the Maricopa County cremation fees. Base upon the increase in cremations the county has experienced an increase and demand for services creating many delays. County has indicated that the increase will enhance services in terms of receiving death certificates, permits and additionally improve the the entire system. County will make a presentation to the Board in the near future.

## **VI. ADJOURN**

There being no other business, Monsignor O'Keeffe moved to adjourn at 12:40 p.m. Sam Bueler seconded the motion (7-0).

### **2011 BOARD MEETING SCHEDULE**

JANUARY 18, 2011	MAY 17, 2011	SEPTEMBER 20, 2011
FEBRUARY 15, 2011	JUNE 21, 2011	OCTOBER 18, 2011
MARCH 15, 2011	JULY 19, 2011	NOVEMBER 15, 2011
APRIL 19, 2011	AUGUST 16, 2011	DECEMBER 20, 2011
	TELECONF.	

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Rodolfo Thomas  
Executive Director

APPROVED BY:

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Reverend Shindel, Member

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John Munden, Secretary

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James Ahearne, Member

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Samuel Bueler, Member

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Martin Crist, Member

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Monsignor O'Keeffe, Member

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Kristina Dyr, Member