

**TELECONFERENCE MINUTES**  
**July 17, 2012**  
**1400 West Washington, Basement Conference Room B-1**

**MEMBERS PRESENT:** Reverend Katherine Shindel, President  
John Munden, Secretary  
James Ahearne, Member  
Monsignor O'Keefe, Member  
Samuel Bueler, Member  
Harold Adair, Member  
Kristina Dyrr, Member

**STAFF PRESENT:** Rodolfo Thomas, Executive Director  
Alex Estrada, Licensing Administrator  
Patricia Keith, Programs & Project Specialist

**ATTORNEY GENERAL'S OFFICE:**  
Nancy Beck, Asst. Attorney General

**CALL TO ORDER**

Reverend Katherine Shindel called the meeting to order at 9:00 a.m.

**I. CALL TO THE PUBLIC**

Mr. Ron Adair informed Board members his employee Kathy Brewer's son Nick Thoman is in the 2012 Olympics swimming the 100 meter backstroke and 400 medley relay in London.

**II. MINUTES**

Monsignor O'Keefe motioned to approve the minutes of June 19, 2012.  
John Munden seconded the motion. The motion passed unanimously. (7-0).

**EXECUTIVE SESSION**

President Reverend Shindel motioned to enter into Executive session for legal advice at 9:04 a.m. James Ahearne seconded the motion. The motioned passes unanimously. (6-0). Board member Harold Adair recused himself.

**REGULAR SESSION**

Board resumed regular session at 9:10 a.m.

### III. LICENSING

By motion and second, and motion carrying, the following actions occurred relative to applications for licensure subject to the conditions noted:

NAME	TYPE OF LICENSE	ACTION	MOTION BY	SECOND BY
*James R. Chance	Embalmer	Table applic. For August agenda. Applic. does not meet requirements. 7-0	Aherne	Munden
**Hillary A. Adair	Embalmer	Table applic for August agenda. Applic. does not meet requirements. 6-0	Ahearne	Dyrr
**Benjamin F. Bueler	Multiple Funeral Director	Approved 6-0	Ahearne	O'Keeffe
*Kurtis N. Lauffer	Multiple Funeral Director	Approved 7-0	O'Keeffe	Munden
*Eric J. Williams	Intern	Approved 7-0	Aherne	Bueler
*Vanessa M. Valdez	Intern	Approved 7-0	Munden	Bueler
*Jessica R. Greiner	Intern	Approved 7-0	Munden	Bueler
*Teresa M. Lomanto	Salesperson	Approved 7-0	Munden	Bueler
*Andres Amaya	Salesperson	Approved 7-0	Munden	O'Keeffe

\*\* Harold Adair recused himself for licensing of Hillary A. Adair.

\*\* Samuel Bueler recused himself for licensing of Benjamin F. Bueler.

\* James R. Chance appeared before the Board.

\* Hillary A. Adair appeared before the Board.

\* Benjamin F. Bueler appeared before the Board.

\* Kurtis N. Lauffer appeared before the Board.

\* Eric J. Williams did not attend the Board meeting.

- \* Vanessa M. Valdez appeared before the Board.
- \* Jessica R. Greiner was on teleconference .
- \* Teresa M. Lomanto did not attend the Board meeting.
- \* Andres Amaya appeared before the Board.

**IV. Executive Director report:**

Executive Director Thomas advised Board on status of rules and indicated that upon completion the Board will be provided a copy for review. This will be submitted prior to any other action being taken. Additionally, Executive Director Thomas advised Board of an Intern who will be assigned to the Board office from the Arizona Department of Administration.

**V. ADJOURN**

There being no other business, Reverend Shindel moved to adjourn at 9:35 a.m. John Munden seconded the motion (7-0).

**2012 BOARD MEETING SCHEDULE**

January 17, 2012	May 15, 2012	September 18, 2012
February 21, 2012	June 19, 2012	October 16, 2012
March 20, 2012	July 17, 2012	November 20, 2012
April 17, 2012	August 21, 2012 teleconf.	December 18, 2012

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Rodolfo Thomas  
Executive Director

APPROVED BY:

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Reverend Katherine Shindel, President

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John Munden, Secretary

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James Ahearne, Member

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Samuel Bueler, Member

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Harold Adair, Member

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Monsignor O'Keeffe, Member

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Kristina Dyr, Member