

**MINUTES**  
**February 19, 2013**  
**1400 West Washington, Basement Conference Room B-1**

**MEMBERS PRESENT:** John Munden, President  
James Ahearne, Secretary  
Harold Adair, Member  
Rev. William Smith, Member  
Kristina Dyr, Member  
Samuel Bueler, Member  
Monsignor O'Keeffe

**STAFF PRESENT:** Rodolfo Thomas, Executive Director  
Alex Estrada, Licensing Administrator  
Patricia Keith, Programs & Project Specialist

**ATTORNEY GENERAL'S OFFICE:**  
Nancy Beck, Asst. Attorney General

**CALL TO ORDER**

John Munden called the meeting to order at 9:00 a.m.

**I. CALL TO THE PUBLIC**

**II. MINUTES**

Monsignor O'Keeffe motioned to approve the January 15, 2012 minutes. Samuel Bueler seconded the motion. The motion passed unanimously. (7-0).

**III. LICENSING**

By motion and second, and motion carrying, the following actions occurred relative to applications for licensure subject to the conditions noted:

<b>NAME</b>	<b>TYPE OF LICENSE</b>	<b>ACTION</b>	<b>MOTION BY</b>	<b>SECOND BY</b>
**Ethan A. Bueler	Embalmer, Cremationist	Approved 6-0 Approved 6-0	Ahearne Dyrr	O'Keeffe Adair
*Laura M. Clark	Embalmer	Approved 7-0	Ahearne	Bueler
*David L. Heinzeroth	Reinstate Funeral Director, Embalmer	Approved 7-0	Bueler	O'Keeffe
*Patricia L. Krotenberg	Embalmer	Approved 7-0	O'Keeffe	Bueler
*Taylor E. Mealer	Embalmer	Approved 7-0	Dyrr	Bueler
*Cassandra Casey- Khneiger	Embalmer	Approved 7-0	O'Keeffe	Bueler
*Dennis R. Pownall	Cremationist	Approved 7-0	Bueler	Dyrr
*Lincoln S. Crandall	Cremationist	Approved 7-0	Bueler	Ahearne
*Laura Hernandez	Intern	Approved 7-0	Ahearne	Adair
*William T. Price	Intern	Approved 7-0	Ahearne	O'Keeffe
*Paula R. Rossell	Salesperson	Approved 7-0	Bueler	Ahearne

### **RECUSE**

\*\*Samuel Bueler recused himself on licensing of Ethan Bueler.

\*\*Ethan A. Bueler appeared before the Board.

\*Laura M Clark did not attend the Board meeting.

\*David L. Heinzeroth did not attend the Board meeting.

\*Patricia L. Krotenberg appeared before the Board.

\*Taylor E. Mealer appeared before the Board.

\*Cassandra Casey-Khneiger appeared before the Board.

\*Dennis R. Pownall did not attend Board meeting.

\*Lincoln S. Crandall did not attend Board meeting.

\*Laura Hernandez appeared before the Board.

\*William T. Price appeared before the Board.

\*Paula R. Rossell appeared before the Board.

#### **IV. DOCKETS:**

**1. Initial Review: 2012-03 Desert Lawn Funeral Home vs. Howard Huish.** Present before the Board was Kevin Hassett, Responsible Funeral Director and owner of Desert Lawn Funeral Home. Complainant Howard Huish notified Board Staff that he would no longer participate in the disciplinary process and desired only to make the Board aware of what occurred. Mr. Huish was reimbursed the total cost of the services he previously paid and as a result was neither present nor responded to any further questions. Complainants only response were included in his written complaint. Following discussion and deliberation Board Secretary James Ahearne motioned to dismiss the complaint with no violations cited. Motion seconded by Board member Samuel Bueler. Motioned passed 7-0.

**2. Initial Review: 2012-04 Avenidas Funeral Chapel vs. Donald & Cora Bagley.** Present before the Board was Responsible Funeral Director Donald Tucker. Complainants Donald and Cora Bagley notified Board Staff that they were withdrawing their complaint and all allegations. Additionally, complainants stated that they would not be participating in the disciplinary process. Following discussion and deliberation Board member Samuel Bueler motioned that a Letter of Concern be issued regarding the improvement of communications amongst staff, Responsible Funeral Director and Establishment to prevent similar actions from occurring. Motion seconded by Board member Harold Adair. Motion passed 7-0.

#### **V. GENERAL**

##### **Executive Director's Report – Executive Director Thomas**

Executive Director Thomas advised Board of a discovery by the State Auditor General revealing some seventy establishments which also included crematories that had not been inspected within the five year statutory requirement. Mr. Thomas indicated that Mr. Estrada Compliance Administrator responsible for the inspections had inspected nearly forty five locations since last month and the first two weeks in February. Mr. Thomas anticipates completion within the next few weeks. Assisting Mr. Estrada are Ronald Adair and Ed O'Sullivan with inspections in Southeast Arizona. Mr. Thomas further advised the Board of the need for ratification in support of House Bills 2272 and 2273 or non-support. Following discussion of amendments to both bills Board Secretary James Ahearne motioned to support H.B. 2271 as amended. Motion seconded by Board member Harold Adair. Motion passed 7-0. Board member Monsignor O' Keeffe motioned to accept H.B. 2273 as amended. Motion seconded by Board member Samuel Bueler. Motion passed 7-0.

#### **VI. ADJOURN**

There being no other business, Monsignor O'Keeffe moved to adjourn at 9:55 a.m. Samuel Bueler seconded the motion (7-0).

## 2013 BOARD MEETING SCHEDULE

January 15, 2013  
February 19, 2013  
March 19, 2013  
April 16, 2013

May 21, 2013  
June 18, 2013  
July 16, 2013  
August 20, 2013 teleconf.

September 17, 2013  
October 15, 2013  
November 19, 2013  
December 17, 2013

---

Rodolfo Thomas  
Executive Director

APPROVED BY:

---

John Munden, President

---

Harold Adair, Member

---

James Ahearne, Secretary

---

Samuel Bueler, Member

---

Kristina Dyr, Member

---

Rev. William Smith, Member

---

Monsignor O'Keeffe, Member