



Douglas A. Ducey – Governor

Arizona State Board of Funeral Directors and Embalmers

1740 West Adams Street, Suite 3006, Phoenix, Arizona 85007

Samuel Bueler, Chariman/Professional Member * James Ahearne, Secretary
Harold Adair, Professional Member * Amie Gazda, Professional Member
Joe Hornat, Public Member * Kristina Dyrre, Public Member* Helene Bergeon, Public Member

MINUTES REGULAR SESSION

Board Meeting Held On:

**Tuesday, March 17, 2020 • 9:00 a.m. • 1st Floor Conference Room “C”
1740 West Adams Street • Phoenix, AZ 85007**

1. CALL TO ORDER

Board Chair Samuel Bueler called the Board Meeting to order at 9:03 a.m. The following Members were present for the Board Meeting on March 17, 2020.

Members Present:	Samuel Bueler	Chairman/Professional Member
	James Ahearne	Secretary/Professional Member
	Amie Gazda	Professional Member
	Helen Bergeon	Public Member
	Kristina Dyrre	Public Member
	Joe Hornat	Public Member
Members Absent:	Harold Adair	Professional Member
Board Staff Present:	Judith Stapley	Executive Director
	Brandon Eaden	Investigator
	Evelyn Estrella	Licensing Administrator
	Yazmin Bustamante	Administrative Assistant

2. STATEMENT OF PURPOSE

Board Chairman Sam Bueler read the Board's Statement of Purpose.

3. DECLARATION OF CONFLICTS OF INTEREST

Board Secretary James Ahearne recused himself from agenda item 6 (A)(B)
Board Chairman Sam Bueler recused himself from agenda item 7 (B)

4. MINUTES

Board member Helene Bergeon recused herself from this matter as she was not present at the February Board meeting.

Board member James Ahearne moved to approve the minutes of the February 18, 2020 Board meeting. Board member Kristina Dyrre seconded this motion. Motion passed unanimously 5-0.

Board Secretary James Ahearne moved to approve the minutes from the second Executive Session at the February 18, 2020 Board meeting. Board member Kristina Dyrre seconded this motion. Motion passed unanimously 5-0.

5. CALL TO THE PUBLIC

Uriah Grissum came forward to ask questions regarding licensure as an Intern. He wanted to know if he had to pass the National Conference exams prior to being a licensed Intern. He was directed to contact the Board's Licensing Administrator for all licensing questions and told his current application for an Intern license was administratively complete.

6. LICENSING

By motion and second, and motion carrying, the following actions occurred relative to applications for licensure subject to the conditions noted:

NAME	TYPE OF LICENSE	ACTION	MOTION BY	SECOND BY
Yasamin Dye	Funeral Director	Approved 5-0 James Ahearne recused	Dyrr	Hornat
Yasamin Dye	Embalmer	Approved 5-0 James Ahearne recused	Dyrr	Hornat
Douglas Dyck	Cremationist	Approved 6-0	Dyrr	Ahearne
Uriah Grissum	Intern	Approved 6-0	Ahearne	Dyrr
Mark Heckman	Salesperson	Approved 6-0	Ahearne	Dyrr
John Pavlek	Salesperson	Approved 6-0	Ahearne	Dyrr
Douglas Skordal	Salesperson	Approved 6-0	Ahearne	Hornat
Stacy Stewart	Multiple Funeral Director	Approved 6-0	Ahearne	Dyrr

7. REVIEW, CONSIDERATION AND POSSIBLE ACTION REGARDING:

The Board may vote to go into Executive Session pursuant to A.R.S. § 32-431.03(A)(2)(to discuss confidential information) or A.R.S. § 38-431.03(A)(3)(to receive legal advice).

A. Docket 2019-FDE-0038 – A Legacy Funeral Home Rose Chapel

Funeral Director, Embalmer and Responsible Funeral Director at A Legacy Funeral Home Rose Chapel (Legacy) Selena Velasquez was present with Legacy employee Janelle Gamboa. The complainant Brenda Radke was present telephonically.

EXECUTIVE SESSION:

Board Chairman Samuel Bueler moved to enter into executive session for legal advice. This motion was seconded by Board secretary James Ahearne and carried 6-0. The Board entered into executive session for legal advice at 9:30 a.m.

OPEN MEETING: The Board returned to open session at 9:51 a.m.

Following discussion, Board secretary James Ahearne moved to dismiss the matter. This motion was seconded by Board member Kristina Dyrr. The motion carried 5-1 with Board member Joe Hornat voting “nay”.

B. Docket 2020-FDE-0001 – Angel’s Cremation & Burial

Board Chairman Sam Bueler recused himself from this matter

Funeral Director, Embalmer and Responsible Funeral Director at Angel’s Cremation and Burial (Angel’s) Phil Hobbs was present with owner Sandy Greenley. The complainant Jennifer Hobbs was not present. Following discussion Board member Amie Gazda stated there were no violations of law and moved to dismiss the matter. This motion was seconded by Board member Kristina Dyrr and carried 5-0.

8. REVIEW, CONSIDERATION, AND UPDATE ON LEGISLATIVE BILLS:

The Board may vote to go into executive session pursuant to A.R.S. § 32-431.03(A) (2) (To discuss confidential information) or A.R.S. § 38-431.03 (A) (3) (To receive legal advice).

Executive Director Judith Stapley gave a brief update on the following proposed legislation:

- A. SB 1274 Reference Title: professional regulatory boards; composition
- B. SB 1142 Reference Title: non-health professions; occupations; regulations
- C. SB 1136 Reference Title: apprenticeships; funeral directors; embalmers; cremationists
- D. HB 2249 (Amended) Reference Title: personal representatives; funeral directors; prohibition
- E. HB 2184 Reference Title: (Amending § 32-4302) relating to board licensure, certification and registration
- F. HB 2288 Reference Title: state licensing; fee waiver
- G. HB 2809 Reference Title: professional licensure fees; waiver; reduction
- H. HB 2359 Reference Title: license denial prohibited; drug convictions

9. EXECUTIVE REPORT:

The Board may vote to go into Executive Session pursuant to A.R.S. § 32-431.03(A) (2) (to discuss confidential information) or A.R.S. § 38-431.03(A) (3) (to receive legal advice).

A. Quarterly Inspection Report

- 1) For the first quarter of 2020, Board Investigator Brandon Eaden reported a total of 13 inspections. Of those 13, 11 were routine funeral establishment inspections, 1 was for a new funeral establishment, 2 were for routine crematory inspections. There are currently 179 licensed funeral establishments and 60 licensed crematories.

B. Federal Trade Commission, Rule package open for public comments. Written comments must be received on or before April 14, 2020

C. Board website has been updated with guidance for COVID-19

10. SUMMARY OF CURRENT EVENTS:

By law, the summary of current events is limited to summarizing recent occurrences. The Board cannot propose, discuss, deliberate or take legal action on any matter in the summary unless the specific matter is properly noticed for legal action.

No items were discussed.

11. FUTURE AGENDA ITEMS

No future items were presented.

12. REVIEW OF SCHEDULED BOARD MEETINGS:

Subject to appropriate notice, the Board reserves the right to change meeting dates.

2020 BOARD MEETING SCHEDULE

MARCH 17, 2020	APRIL 21, 2020	MAY 19, 2020
JUNE 16, 2020	JULY 21, 2020	AUGUST 18, 2020
SEPTEMBER 15, 2020	OCTOBER 20, 2020	NOVEMBER 17 2020
DECEMBER 15, 2020		

SUBJECT TO APPROPRIATE NOTICE THE BOARD RESERVES THE RIGHT TO CHANGE MEETING DATES

13. ADJOURNMENT

Board member James Ahearne moved to adjourn the meeting. This motion was seconded by Board member Kristina Dyr and carried 6-0. The Board adjourned at 10:40 a.m.

Judith Stapley
Executive Director

DRAFT