



Douglas A. Ducey – Governor

Arizona State Board of Funeral Directors and Embalmers

1740 West Adams Street, Suite 3006 * Phoenix, Arizona 85007

Kristina Dyr, Chairman - James Ahearne, Secretary - Samuel Bueler, Professional Member
Harold Adair, Professional Member – Jack Peterson, Public Member – Amie Gazda, Professional Member

MINUTES REGULAR SESSION

Board Meeting Held On:

**Tuesday, January 15, 2019 • 9:00 a.m. • 1st Floor Conference Room “C”
1740 West Adams Street • Phoenix, AZ 85007**

CALL TO ORDER: Board Chair - Kristina Dyr, called the Board Meeting to order at 9:02 a.m. The following Members were present for the Board Meeting on December 18, 2018.

MEMBERS PRESENT:

Kristina Dyr, Chairman/Public Member
James Ahearne, Secretary/Professional Member
Samuel Bueler, Professional Member
Amie Gazda, Professional Member
Harold Adair, Professional Member
Jack Peterson, Public Member

STAFF PRESENT:

Judith Stapley, Executive Director
Gary Hendrix, Investigator Manager
Evelyn Estrella, Licensing Administrator
Yazmin Bustamante, Administrative Assistant

ATTORNEY GENERAL’S OFFICE:

Thomas Raine, Assistant Attorney General

CALL TO THE PUBLIC:

1. MINUTES:

Board Member-James Ahearne moved to approve the minutes of the December 18, 2018 Board Meeting. This motion was seconded by Board Member Sam Bueler. Motion passed unanimously 6-0.

2. LICENSING:

By motion and second, and motion carrying, the following actions occurred relative to applications for licensure subject to the conditions noted:

NAME	TYPE OF LICENSE	ACTION	MOTION BY	SECOND BY
Savanna Arriaga	Funeral Director	Approved 6-0	Ahearne	Bueler
Hunter Peck	Embalmer	Approved 6-0	Peterson	Ahearne
Richard Rios	Cremationist	Approved 6-0	Ahearne	Adair

3. REVIEW, CONSIDERATION AND POSSIBLE ACTION REGARDING:

The Board may vote to go into Executive Session pursuant to A.R.S. § 32-431.03(A)(2)(to discuss confidential information) or A.R.S. § 38-431.03(A)(3)(to receive legal advice).

- A. Docket 16F-201506-FNR (LC2017-000061-001 DT) Saguario Valley Cremation Services, LLC, Jessie Welsh-Alexis, Franklin Lambert and Phillip Scott Warner. Legal update provided by Assistant Attorney General, Thomas Raine. Mr. Raine advised there have been no updates or changes to report.
- B. Docket 16F-201609-FNR, Angel's Cremation and Burial, LLC – Legal Update provided by Assistant Attorney General, Thomas Raine. Mr. Raine advised there have been no updates or changes to report.
- C. Saguario Valley Crematory/Angels Cremation and Burial Notice of Claim – Legal Update provided by Assistant Attorney General, Thomas Raine. Mr. Raine advised there have been no updates or changes to report.

4. REVIEW, CONSIDERATION AND POSSIBLE ACTION REGARDING:

The Board may vote to go into Executive Session pursuant to A.R.S. § 32-431.03(A)(2)(to discuss confidential information) or A.R.S. § 38-431.03(A)(3)(to receive legal advice).

- A. Docket 2018-FDE-0023 – Funeraria Azahares, LLC

Azar Dabdoub-Owner of Funeraria Azahares, LLC, and Thomas Brown-Responsible Funeral Director was present representing Funeraria Azahares, LLC. Also present telephonically was Luana Pallanes from Pima County Office of Vital Records. The complainant, Department of Health Services, Bureau of Vital Records was represented by Toni Miller. Following discussion, Board member Harold Adair moved to continue this matter, allowing time for resolution to occur prior to the next scheduled Board meeting. This motion was seconded by James Ahearne and carried unanimously 6-0.

B. Docket 2018-FDE-0025 – D’Jay Lefler

Board member Sam Bueler recused himself from this matter. D’Jay Lefler was present to address the Board. The Complainant, Care Johnson from Department of Economic Security Adult Protective Services Investigator, was also present. After discussion, Board member James Ahearne moved to dismiss. This motion was seconded by Board member Harold Adair and carried 5-0.

EXECUTIVE SESSION: The Board entered into executive session for legal advice at 9:48 a.m.

OPEN MEETING: The Board returned to open session at 10:05 a.m.

5. REVIEW, CONSIDERATION AND POSSIBLE ACTION REGARDING:

The Board may vote to go into Executive Session pursuant to A.R.S. § 32-431.03(A)(2)(to discuss confidential information) or A.R.S. § 38-431.03(A)(3)(to receive legal advice).

A. Docket 2018-FDE-0025 – Chad Campbell

Mr. Campbell was present to address the Board. He stated that he has completed all requirements mandated by the Indiana State Board of Funeral & Cemetery Service. After discussion, Board member James Ahearne moved to schedule an Informal Interview as soon as reasonably possible. This motion was seconded by Board member Jack Peterson and carried unanimously 6-0.

6. REVIEW, CONSIDERATION AND POSSIBLE ACTION REGARDING:

The Board may vote to go into Executive Session pursuant to A.R.S. § 32-431.03(A)(2)(to discuss confidential information) or A.R.S. § 38-431.03(A)(3)(to receive legal advice).

A. Draft of proposed bill regarding Intern definition and Funeral Director licensure

Executive Director, Judith Stapley provided an update on the draft bill which would allow an individual the ability pursue either or both Funeral Director and Embalmer license in the course of one year as a licensed Intern rather than two years.

7. REVIEW, CONSIDERATION AND POSSIBLE ACTION REGARDING

The Board may vote to go into Executive Session pursuant to A.R.S. § 32-431.03(A) (2) (to discuss confidential information) or A.R.S. § 38-431.03(A) (3) (to receive legal advice).

A. Continuing Education-update of proposed master list.

1. 115th Annual Meeting, the International Conference of Funeral Service Examining Boards.
2. Master List Providers
 - a) Dodge
 - b) Funeral Service Academy
 - c) MKJ Marketing
 - d) Funeral CE
 - e) Elite CME
 - f) Kates-Boylston Publication

After review, Board member James Ahearne moved to accept these courses as master list approved. This motion was seconded by Board member Jack Peterson and carried unanimously 6-0.

B. Continuing Education for Cremationists

Following a discussion of the potential for Cremationists to have a requirement for some continuing education hours, Board member James Ahearne moved to deny this proposal. The motion was seconded by Board member Sam Bueler. Board members Kristina Dyrre and Amie Gazdia also voted in the affirmative. The motion carried 4-2 with Board members Harold Adair and Jack Peterson voting nay.

8. SUMMARY OF CURRENT EVENTS:

By law, the summary of current events is limited to summarizing recent occurrences. The Board cannot propose, discuss, deliberate or take legal action on any matter in the summary unless the specific matter is properly noticed for legal action.

A. Report regarding rough draft of proposed bill pertaining to funeral escorts.

Executive Director, Judith Stapley provided an update on the draft bill pertaining to funeral escort services. The bill has not yet been assigned a number or to any committees. We will continue to monitor the progression of this proposed legislation.

B. EXECUTIVE DIRECTOR'S REPORT

C. FUTURE AGENDA ITEMS

D. REVIEW OF SCHEDULED BOARD MEETINGS

2019 BOARD MEETING SCHEDULE

January 15, 2019 *February 19, 2019 March 19, 2019 *April 16, 2019
May 21, 2019 *June 18, 2019 July – CE Only *August 20, 2019
September 17, 2019 *October 15, 2019 November 19, 2019 *December 17, 2019

SUBJECT TO APPROPRIATE NOTICE THE BOARD RESERVES THE RIGHT TO CHANGE MEETING DATES. AN ASTERISKS (*) DENOTES SCHEDULED DATES FOR CONTINUING EDUCATION ADVISORY COMMITTEE MEETINGS IN ADDITION TO REGULARLY SCHEDULED BOARD MEETINGS.

E. ADJOURNMENT

Board member James Ahearne moved to adjourn at 10:34 am. This motion was seconded by Board member Sam Bueler and carried 6-0.



Judith Stapley
Executive Director


APPROVED BY:



Kristina Dyrr, Chairman



Jack Peterson, Public Member



James Ahearne, Secretary



Harold Adair, Professional Member



Samuel Bueler, Professional Member



Amie Gazda, Professional Member