

TELECONFERENCE MINUTES
March 15, 2011
1400 West Washington, Basement Conference Room B-1

MEMBERS PRESENT: Reverend Shindel, President
Samuel Bueler, Member
James Ahearne, Member

TELECONFERENCE: Monsignor O’Keeffe, Member
John Munden, Secretary
Martin Crist, Member

MEMBER ABSENT: Phyllis Rowe, Member

STAFF PRESENT: Rodolfo Thomas, Executive Director
Alex Estrada, Licensing Administrator
Patricia Keith, Programs & Project Specialist

ATTORNEY GENERAL’S OFFICE:
Keely Versteegen, Asst. Attorney General (teleconference)

CALL TO ORDER

Reverend Shindel called the meeting to order at 9:00 a.m.

I. CALL TO THE PUBLIC

II. MINUTES

Samuel Bueler motioned to approve the minutes of February 15, 2011. James Ahearne seconded the motion. The motion passed unanimously. (6-0). James Ahearne motioned to approve the Committee’s minutes of February 15, 2011. Samuel Bueler seconded the motion. The motion passed unanimously. (6-0).

III. CONTINUING EDUCATION

James Ahearne motioned to approve the Continuing Education Committee’s March 3, 2011 recommendations. Samuel Bueler seconded the motion. (6-0)

IV. LICENSING

By motion and second, and motion carrying, the following actions occurred relative to applications for licensure subject to the conditions noted:

NAME	TYPE OF LICENSE	ACTION	MOTION BY	SECOND BY
*Clinton W. Probst	Embalmer	Approved 6-0	Munden	O'Keeffe
*John V. Welc	Funeral Director, Embalmer	Approved 6-0	Bueler	O'Keeffe
*Donna J. St. Laurent	Intern	Approved 6-0	Ahearne	Bueler
*Heather Gutkowski	Reinstate Cremationist	Approved 6-0	Bueler	Ahearne
*Manuel F. Gonzales	Cremationist	Approved 6-0	Ahearne	Bueler
*Sieglinde Coe- Martens	Salesperson	Approved 6-0	Ahearne	Bueler
*Julie A. Johnston	Salesperson	Approved 6-0	Ahearne	Bueler
*Jan L. Favorite	Salesperson	Approved 6-0	Ahearne	Bueler
*Steven G. Wohlman	Reinstate Salesperson	Approved 6-0	Ahearne	Bueler
*Larry D. Devine	Salesperson	Approved 6-0	Ahearne	Bueler
*Sloane V. Rose	Salesperson	Approved 6-0	Bueler	Ahearne
*Larysa Grashina	Salesperson	Approved 6-0	Ahearne	O'Keeffe
*Charles A. Spicer	Salesperson	Approved 6-0	Ahearne	Bueler
*Tamie M. Gonzalez	Reinstate Salesperson	Approved 6-0	Ahearne	Bueler
*Julian R. Gonzalez	Reinstate Salesperson	Approved 6-0	Ahearne	Bueler

- * Clinton W. Probst did not attend the Board meeting.
- * John V. Welc appeared before the Board.
- * Donna J. St. Laurent appeared before the Board.
- * Heather Gutkowski did not attend the Board meeting.
- * Manuel F. Gonzales appeared before the Board.
- * Sieglinde Coe-Martens appeared before the Board.

- * Julie A. Johnston did not attend the Board meeting.
- * Jan L. Favorite appeared before the Board.
- * Steven G. Wohlman appeared before the Board.
- * Larry D. Devine appeared before the Board.
- * Sloane V. Rose did not attend the Board meeting.
- * Larysa Grashina did not attend the Board meeting.
- * Charles A. Spicer did not attend the Board meeting.
- * Tamie M. Gonzalez did not attend the Board meeting.
- * Julian R. Gonzalez did not attend the Board meeting.

V. GENERAL

A. Executive Director's Report

Executive Director Thomas discussed progress of the committee formed to develop definitions and universal cremation authorizations for remains received from donor organizations. Following the initial meeting a subcommittee was formed to submit written recommendations to the Executive Director by March 15, 2011. On April 19, the committee will again meet and the results will be presented to the Board at the May 17th meeting. Executive Director Thomas further stated that the committee is working in a very cooperative mode and looking forward to creating an enhanced environment for licensees and consumers alike. Lastly, plans to implement additional budget sweeps of agencies appear to be on schedule. However, at this time as budget discussions continue there has been neither definite action nor update to advise the board.

VI. ADJOURN

There being no other business, Reverend Shindel moved to adjourn at 9:25 a.m. James Ahearne seconded the motion (6-0).

2011 BOARD MEETING SCHEDULE

JANUARY 18, 2011	MAY 17, 2011	SEPTEMBER 20, 2011
FEBRUARY 15, 2011	JUNE 21, 2011	OCTOBER 18, 2011
MARCH 15, 2011	JULY 19, 2011	NOVEMBER 15, 2011
APRIL 19, 2011	AUGUST 16, 2011	DECEMBER 20, 2011
	TELECONF.	

Rodolfo Thomas
Executive Director

APPROVED BY:

Reverend Shindel, Member

John Munden, Secretary

James Ahearne, Member

Samuel Bueler, Member

Martin Crist, Member

Monsignor O'Keeffe, Member