



Douglas A. Ducey – Governor

## Arizona State Board of Funeral Directors and Embalmers

1740 West Adams Street, Suite 3006 \* Phoenix, Arizona 85007

Kristina Dyrr, Chairman - James Ahearne, Secretary - Samuel Bueler, Professional Member  
Harold Adair, Professional Member – Jack Peterson, Public Member – Amie Gazda, Professional Member

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### MINUTES REGULAR SESSION

Board Meeting Held On:

**Tuesday, February 19, 2019 • 9:00 a.m. • 1<sup>st</sup> Floor Conference Room “C”  
1740 West Adams Street • Phoenix, AZ 85007**

**CALL TO ORDER:** Board Chair - Kristina Dyrr, called the Board Meeting to order at 9:00 a.m. The following Members were present for the Board Meeting on February 19, 2019.

**MEMBERS PRESENT:**

Kristina Dyrr, Chairman/Public Member  
James Ahearne, Secretary/Professional Member  
Samuel Bueler, Professional Member  
Amie Gazda, Professional Member  
Harold Adair, Professional Member  
Jack Peterson, Public Member

**STAFF PRESENT:**

Judith Stapley, Executive Director  
Gary Hendrix, Investigator Manager  
Evelyn Estrella, Licensing Administrator  
Yazmin Bustamante, Administrative Assistant

**ATTORNEY GENERAL’S OFFICE:**

Thomas Raine, Assistant Attorney General

**CALL TO THE PUBLIC:**

Brian Hawkins, Central Traffic Enforcement spoke regarding House Bill 2694 (“HB2694”). Mr. Hawkins expressed his observations as to how HB2694 would improve the safety, welfare and protection of the public.

**1. MINUTES:**

Board Member-James Ahearne moved to approve the minutes of the January 15, 2019 Board Meeting. Board Member Jack Peterson seconded this motion. Motion passed unanimously 6-0.

**2. LICENSING:**

By motion and second, and motion carrying, the following actions occurred relative to applications for licensure subject to the conditions noted:

<b>NAME</b>	<b>TYPE OF LICENSE</b>	<b>ACTION</b>	<b>MOTION BY</b>	<b>SECOND BY</b>
Danne Dutcher	Funeral Director	Approved 6-0	Ahearne	Adair
Selena Velasquez	Funeral Director	Approved 6-0	Ahearne	Adair
Marisa Yannotty-Casabura	Funeral Director	Approved 6-0	Ahearne	Adair
David Tucker	Funeral Director	Approved 6-0	Ahearne	Adair
David Tucker	Embalmer	Approved 6-0	Ahearne	Adair
Marisa Yannotty-Casabura	Embalmer	Approved 6-0	Adair	Peterson
Willie Wray	Cremationist	Approved 6-0	Ahearne	Adair
Paul Johnson	Cremationist	Approved 6-0	Peterson	Adair
Angel Valley Funeral Home	Establishment	Approved 6-0	Adair	Ahearne
Online Cremations, LLC	Establishment	Approved 6-0	Ahearne	Adair
Old Pueblo Crematory	Crematory	Approved 6-0	Ahearne	Adair

**3. REVIEW, CONSIDERATION AND POSSIBLE ACTION REGARDING:**

The Board may vote to go into Executive Session pursuant to A.R.S. § 32-431.03(A)(2)(to discuss confidential information) or A.R.S. § 38-431.03(A)(3)(to receive legal advice).

- A. Docket 16F-201506-FNR (LC2017-000061-001 DT) Saguario Valley Cremation Services, LLC, Jessie Welsh-Alexis, Franklin Lambert and Phillip Scott Warner. Legal update provided by Assistant Attorney General, Thomas Raine. Mr. Raine advised there have been no updates or changes to report.
- B. Docket 16F-201609-FNR, Angel's Cremation and Burial, LLC – Legal Update provided by Assistant Attorney General, Thomas Raine. Mr. Raine advised there have been no updates or changes to report.
- C. Saguario Valley Crematory/Angels Cremation and Burial Notice of Claim – Legal Update provided by Assistant Attorney General, Thomas Raine. Mr. Raine advised there have been no updates or changes to report.

**EXECUTIVE SESSION:** Board member Harold Adair moved to enter into executive session for legal advice regarding Funeraria Azahares, LLC. This motioned was seconded by Board member Sam Bueler and carried 6-0. The Board entered into executive session for legal advice at 9:13 a.m.

**OPEN MEETING:** The Board returned to open session at 9:20 a.m.

#### **4. REVIEW, CONSIDERATION AND POSSIBLE ACTION REGARDING:**

**The Board may vote to go into Executive Session pursuant to A.R.S. § 32-431.03(A)(2)(to discuss confidential information) or A.R.S. § 38-431.03(A)(3)(to receive legal advice).**

- A. Docket 2018-FDE-0023 – Funeraria Azahares, LLC

Azar Dabdoub-Owner of Funeraria Azahares, LLC, and Thomas Brown-Responsible Funeral Director were present representing Funeraria Azahares, LLC. This docket was continued from the Board meeting on January 15, 2019. Mr. Dabdoub asked the Board for a further extension of time, allowing him to complete the death certificates that were still outstanding. Following discussion, Board member James Ahearne moved to take this matter to a formal hearing. This motion was seconded by Sam Bueler and carried unanimously 6-0.

- B. Docket 2018-FDE-0026 – Arizona Affordable Cremation and Burial

Kevin Lane-Responsible Funeral Director at Arizona Affordable Cremation and Burial was present to address the Board. The Complainant, Troy Baldwin was also present telephonically. After discussion, Board member James Ahearne moved to dismiss. This motion was seconded by Board member Sam Bueler and carried 6-0.

#### **5. REVIEW, CONSIDERATION AND POSSIBLE ACTION REGARDING:**

**The Board may vote to go into Executive Session pursuant to A.R.S. § 32-431.03(A)(2)(to discuss confidential information) or A.R.S. § 38-431.03(A)(3)(to receive legal advice).**

A. Human Remains Release Form-State Bureau of Vital Records

Toni Miller-Policy Manager & Community Partner Liaison and Bianca Soto-Educator & Quality Assurance Manager were present on behalf of the Arizona Department of Health Services, Bureau of Vital Records to explain and clarify when the use of the Human Remains Release Form (“HRRF”) is necessary.

**6. REVIEW, CONSIDERATION AND POSSIBLE ACTION REGARDING:**

**The Board may vote to go into Executive Session pursuant to A.R.S. § 32-431.03(A)(2)(to discuss confidential information) or A.R.S. § 38-431.03(A)(3)(to receive legal advice).**

A. Department of Economic Security-Apprenticeship Program

Willie Higgins-State Apprenticeship Program Lead attended the meeting to offer possibilities of creating an apprenticeship program within the funeral industry.

**7. REVIEW, CONSIDERATION AND POSSIBLE ACTION REGARDING**

**The Board may vote to go into Executive Session pursuant to A.R.S. § 32-431.03(A) (2) (to discuss confidential information) or A.R.S. § 38-431.03(A) (3) (to receive legal advice).**

A. CONTINUING EDUCATION, REVISED MASTER LIST

1. CATEGORY: PROGRAMS SPONSORED BY NATIONAL FUNERAL SERVICE ORGANIZATIONS
  - a. NATIONAL FUNERAL DIR. & MORTICIANS ASSOC.
  - b. NATIONAL FUNERAL DIRECTORS ASSOCIATION
  - c. CATHOLIC CEMETERIES AND FUNERAL SERVICE OF THE WEST
  - d. CREMATION ASSOCIATION OF NORTH AMERICA
  - e. SELECTED INDEPENDENT FUNERAL HOMES
  - f. ORDER OF GOLDEN RULE
  - g. FUNERAL SERVICE FOUNDATION
  - h. CASKET MANUFACTURER ASSOCIATION
  - i. INTERNATIONAL CEMETERY, CREMATION AND FUNERAL ASSOCIATION
  - j. NATIONAL ASSOCIATION OF APPROVED MORTICIANS
2. CATEGORY: PROGRAMS SPONSORED BY STATE ASSOCIATIONS
  - a. ANY OTHER STATE ASSOCIATION WHERE THEIR STATE REQUIRES CONTINUING EDUCATION
  - b. ARIZONA FUNERAL, CEMETERY & CREMATION ASSOCIATION (AFCCA)
3. CATEGORY: PROGRAMS SPONSORED BY LOCAL ASSOCIATIONS
  - a. AMERICAN ACADEMY OF BEREAVEMENT
4. CATEGORY: PROGRAMS SPONSORED BY SUPPLIERS
  - a. BATESVILLE

- b. DODGE CHEMICAL COMPANY
  - c. GLOBAL ATLANTIC
  - d. WILBERT VAULTS
  - e. MATTHEWS CREMATION DIVISION
  - f. TRIGARD UNIVERSITY
  - g. MATTHEWS INTERNATIONAL
  - h. B & L CREMATION SYSTEMS, INC.
  - i. MATTHEWS AURORA FUNERAL SOLUTIONS
5. CATEGORY: HOME STUDY COURSES WITH TEST
- a. THANOS INSTITUTE
  - b. NFDA Home Study
  - c. Funeral Ethics Association
  - d. Elite CME, inc
  - e. Practicum Strategies
  - f. Apex Continuing Education
  - g. Education Workers Group
  - h. Funeral Service Academy
  - i. FuneralCE
6. CATEGORY: COLLEGE COURSES
- a. UNDERSTANDING DEATH AND DYING (PSY156)-MESA COMMUNITY COLLEGE (ONLINE COURSE)
7. CATEGORY: GOVERNMENT AGENCIES
- a. ARIZONA STATE BOARD OF FUNERAL DIRECTORS AND EMBALMERS
  - b. FEMA (FEDERAL EMERGENCY MGT ASSOCIATION)
  - c. OSHA (OCCUPATIONAL SAFETY AND HEALTH ADMINISTRATION)
  - d. DMORT (DISASTER MORTUARY OPERATIONAL RESPONSE TEAM)
  - e. OME (OFFICE OF THE MEDICAL EXAMINER, ARIZONA)
  - f. DEMA (Department of Emergency & Military Affairs)
8. CATEGORY: OTHER
- a. Center for Loss & Life Transition
  - b. Life Appreciation Training
  - c. Risk & Insurance Management Society
  - d. Mission for Infant Survival & Stillbirth (M.I.S.S. Foundation)
  - e. Ford Schools A.D. Banker of Arizona
  - f. Dr. Thomas Taggart, Director, Mortuary Science Program, and Cremationist Certifier
  - g. Donna Backhaus
  - h. Lincoln Heritage Funeral Planning
  - i. Donor Network of Arizona
  - j. Fountain National Academy Professional Embalming Skills
  - k. Howard Perlman-Osha, Compliance & Risk Mgt.
  - l. Great Western Insurance Company
  - m. MKJ Marketing
  - n. Kates-Boylston Publications
  - o. Service Corporation International (SCI)
  - p. Continental Computers

- q. In-Sight Institute of In-Sight Books
- r. Epsilon Nu Delta Mortuary Fraternity, Inc.
- s. Stericycle
- t. SCI, Arisona Funeral Services
- u. US Bio-Clean

Following a discussion of the aforementioned providers of Continuing Education, Board member James Ahearne moved to accept them as master list providers. This motion was seconded by Board member Harold Adair and carried unanimously 6-0.

#### B. CONTINUING EDUCATION CREDIT HOURS FOR BOARD MEETINGS

FOLLOWING A DISCUSSION, BOARD MEMBER JAMES AHEARNE MOVED THAT NO MORE THAN 1 HOUR OF CONTINUING EDUCATION, CATEGORY "B", BE AVAILABLE TO LICENSEES AS A MEANS TO FULFIL THE CONTINUING EDUCATION REQUIREMENT SPECIFIC TO STATE AND FEDERAL LAWS. THIS MOTION WAS SECONDED BY BOARD MEMBER JACK PETERSON AND CARRIED UNANIMOUSLY 6-0.

#### **SUMMARY OF CURRENT EVENTS:**

**By law, the summary of current events is limited to summarizing recent occurrences. The Board cannot propose, discuss, deliberate or take legal action on any matter in the summary unless the specific matter is properly noticed for legal action.**

#### **EXECUTIVE DIRECTOR'S REPORT**

- A. HB2188 – Reference Title, Funeral Director Interns, has passed unanimously through two committees and in the House, it is now waiting to be heard in the Senate.
- B. SB1245 – Vital Records, Death Certificates, so far has passed the Senate 30-0 and is now waiting to be heard in the House.
- C. HB2694 – Funeral Escort Service – scheduled to have the first reading on Wednesday, February 20, 2019, 3:00 p.m. in House of Representatives hearing room #3.
- D. HB2031 – Apprenticeships; Licensure; Licensing Authorities, has not been heard or assigned to a committee.

#### **FUTURE AGENDA ITEMS**

## REVIEW OF SCHEDULED BOARD MEETINGS

### 2019 BOARD MEETING SCHEDULE

January 15, 2019      \*February 19, 2019      March 19, 2019      \*April 16, 2019  
May 21, 2019      \*June 18, 2019      July – CE Only      \*August 20, 2019  
September 17, 2019      \*October 15, 2019      November 19, 2019      \*December 17, 2019

SUBJECT TO APPROPRIATE NOTICE THE BOARD RESERVES THE RIGHT TO CHANGE MEETING DATES. AN ASTERISKS (\*) DENOTES SCHEDULED DATES FOR CONTINUING EDUCATION ADVISORY COMMITTEE MEETINGS IN ADDITION TO REGULARLY SCHEDULED BOARD MEETINGS.

### E. ADJOURNMENT

Board member James Ahearne moved to adjourn at 10:58 am. This motion was seconded by Board member Sam Bueler and carried 6-0.

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Judith Stapley  
Executive Director

### APPROVED BY:

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Kristina Dyr, Chairman

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Jack Peterson, Public Member

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James Ahearne, Secretary

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Harold Adair, Professional Member

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Samuel Bueler, Professional Member

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Amie Gazda, Professional Member