



Douglas A. Ducey – Governor

Arizona State Board of Funeral Directors and Embalmers

1740 West Adams Street, Suite 3006, Phoenix, Arizona 85007

Samuel Bueler, Chairman/Professional Member * James Ahearne, Secretary
Harold Adair, Professional Member * Amie Gazda, Professional Member
Joe Hornat, Public Member * Kristina Dyrr, Public Member * Helene Bergeon, Public Member

MINUTES REGULAR SESSION

Board Meeting Held On:
Tuesday, June 16, 2020 • 9:00 a.m. • 1st Floor Conference Room “C”
1740 West Adams Street • Phoenix, AZ 85007

1) CALL TO ORDER

Board Chair Samuel Bueler called the Board Meeting to order at 9:00 a.m. The following Members were present for the Board Meeting on June 16, 2020.

Members Present:

Samuel Bueler	Chairman/Industry Member
James Ahearne	Secretary/Industry Member
Amie Gazda	Industry Member
Kristina Dyrr	Public Member

Members Present

Telephonically:

Harold Adair	Industry Member (joined at 9:03 am)
Joe Hornat	Public Member
Helene Bergeon	Public Member

Board Staff Present:

Judith Stapley	Executive Director
Brandon Eaden	Investigator
Evelyn Estrella	Licensing Administrator

2) STATEMENT OF PURPOSE

Board Chairman Sam Bueler read the Board's Statement of Purpose.

3) DECLARATION OF CONFLICTS OF INTEREST

There were no declarations of conflicts of interest.

4) MINUTES

Board member James Ahearne moved to approve the minutes of the June 16, 2020 Board meeting. Board member Amie Gazda seconded this motion. Motion passed unanimously 6-0. (Harold Adair was not present telephonically for this motion)

5) CALL TO THE PUBLIC

No one came forward to speak.

6) REVIEW, CONSIDERATION, AND POSSIBLE ACTION REGARDING:

The Board may vote to go into executive session pursuant to A.R.S. § 32-431.03(A) (2) (To discuss confidential information) or A.R.S. § 38-431.03 (A) (3) (To receive legal advice).

A. Docket 2020-FDE-0004-Martinez Funeral Chapels-Tucson – Continued from the May 19, 2020 Board meeting. Following discussion and review Board member James Ahearne moved to issue a letter of concern to address the improvement of paperwork flow of processing death certificates through this establishment. Board member Joe Hornat amended this motion to include the improvement of preparation room cleanliness. This motion was seconded by Board member Amie Gazda and carried 7-0.

7) REVIEW, CONSIDERATION AND POSSIBLE ACTION REGARDING:

The Board may vote to go into Executive Session pursuant to A.R.S. § 32-431.03(A) (2) (to discuss confidential information) or A.R.S. § 38-431.03(A) (3) (to receive legal advice).

A. Consideration for approval for continuing education

1. Pryor Learning- "How to Supervise"- 6 hours; Category C (Professional Development)

The Board noted that this course was not previously approved by the Board's Continuing Education Advisory Committee. After further review and discussion, Board member James Ahearne moved to reject this course for Board approval as Continuing Education. This motion was seconded by Board member Sam Bueler and carried 7-0.

8) EXECUTIVE REPORT:

The Board may vote to go into Executive Session pursuant to A.R.S. § 32-431.03(A) (2) (to discuss confidential information) or A.R.S. § 38-431.03(A) (3) (to receive legal advice).

A. Quarterly Inspection Report

1. During the second quarter of the year, nine funeral establishments and three crematories were inspected. There are currently 179 licensed funeral establishments and 60 licensed crematories.

B. Acknowledgement of Board member Kristina Dyrre's last meeting. Kristina has served as both a Board member and Board Chair for more than two terms.

C. Legislative Update

1. SB 1274-Professional and Occupational Regulatory Boards - Legislation passed which will change the make-up of the Board by changing one of the current industry members to a public member. When this legislation goes into effect, the Board will have three industry members and four public members moving forward.
2. HG 2249-Personal representatives; funeral directors; prohibition Legislation passed which will prevent a funeral director or owner of a funeral establishment in possession of a decedent's body from being appointed personal representative of a decedent's estate in the event a family member cannot be located.
3. A request for consideration to grant the appropriations funding previously requested in the Board's budget for fiscal year 2021 was sent to the Director of Boards and Commissions.

9) SUMMARY OF CURRENT EVENTS:

By law, the summary of current events is limited to summarizing recent occurrences. The Board cannot propose, discuss, deliberate or take legal action on any matter in the summary unless the specific matter is properly noticed for legal action.

No items were discussed.

10) FUTURE AGENDA ITEMS

- A. Board members requested updates on the following items at a future meeting
 - 1. Joel Goh – initiate investigation
 - 2. Unlicensed Legacy – update on progression
 - 3. Statutory Revisions for the Responsible Funeral Director

11) REVIEW OF SCHEDULED BOARD MEETINGS:

Subject to appropriate notice, the Board reserves the right to change meeting dates.

2020 BOARD MEETING SCHEDULE

JUNE 16, 2020 JULY 21, 2020 AUGUST 18, 2020
SEPTEMBER 15, 2020 OCTOBER 20, 2020 NOVEMBER 17 2020 DECEMBER 15, 2020

SUBJECT TO APPROPRIATE NOTICE THE BOARD RESERVES THE RIGHT TO CHANGE MEETING DATES

12) ADJOURNMENT

Board member James Ahearne moved to adjourn the meeting. This motion was seconded by Board member Kristina Dyrre and carried 7-0. The Board adjourned at 9:45 a.m.

Judith Stapley
Executive Director