



Douglas A. Ducey – Governor

**Arizona State Board of Funeral Directors and Embalmers**  
1740 West Adams Street, Suite 3006, Phoenix, Arizona 85007

Samuel Bueler, Chairman/Professional Member \* Amie Gazda, Secretary  
Harold Adair, Professional Member \* Joe Hornat, Public Member \* Robert Hockensmith, Public Member  
\* Helene Bergeon, Public Member \* Lemuel D. Cannon, Public Member

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**MINUTES**  
**REGULAR SESSION**

**Board Meeting Held On:**  
**Tuesday, April 8, 2021 • 3:00 p.m. • Telephonic**  
**1740 West Adams Street • Phoenix, AZ 85007**

**1. CALL TO ORDER**

Board Chair Samuel Bueler called the Board Meeting to order at 3:01 p.m.

<b>Members Present:</b>	Samuel Bueler	Chairman/Industry Member
<b>Telephonically</b>	Joe Hornat	Public Member
	Amie Gazda	Secretary/Industry Member
	Lemuel Cannon	Public Member
<b>Members Absent:</b>	Robert Hockensmith	Public Member
	Harold Adair	Industry Member
	Helene Bergeon	Public Member
<b>Board Staff Present:</b>	Judith Stapley	Executive Director
	Evelyn Estrella	Licensing Administrator
<b>Attorney General's Office</b>	Scott Donald	Assistant Attorney General
<b>Present Telephonically:</b>		

## **2. DECLARATION OF CONFLICTS OF INTEREST**

There were no declarations of conflicts of interest.

## **3. BOARD MINUTES**

There were no minutes to approve at this time.

## **4. REVIEW, CONSIDERATION AND POSSIBLE ACTION REGARDING:**

The Board may vote to go into Executive Session pursuant to A.R.S. § 32-431.03(A) (2) (to discuss confidential information) or A.R.S. § 38-431.03(A) (3) (to receive legal advice).

- A. Executive Director Position and Departure of Judith Stapley.
- B. Executive Director Hiring Process.
- C. Potential Appointment of Executive Director Hiring Committee.
- D. Potential Authorization of Judith Stapley to Engage in Direct Hiring.

Current Executive Director Judith Stapley informed Board members that she had accepted a new position as Executive Director at the Board of Technical Registration and would be leaving her current position effective May 3, 2021. Following discussion of the above listed items regarding the need to fill the position of Executive Director, Board member Joe Hornat moved to have Ms. Stapley present resumes for three potential candidates to the Board next week. Resumes would be sent as part of the Board packet prior to the next scheduled meeting. This motion was seconded by Board member Amie Gazda and carried 4-0. After further discussion, Board member Joe Hornat moved to direct Executive Director Judith Stapley and Board Chairman Sam Bueler to interview and screen the three potential candidates prior to the next board meeting. This motion was seconded by Board member Amie Gazda and carried 4-0.

## **5. CALL TO THE PUBLIC**

No one came forward to speak.

## **6. FUTURE AGENDA ITEMS**

- A. Potential for increasing revenue and Board staff

**7. REVIEW OF SCHEDULED BOARD MEETINGS:**

Subject to appropriate notice, the Board reserves the right to change meeting dates.

**2021 BOARD MEETING SCHEDULE**

APRIL 14, 2021,	APRIL 20, 2021	MAY 18, 2021	JUNE 15, 2021
JULY 20, 2021	AUGUST 17, 2021	SEPTEMBER 21, 2021	OCTOBER 19, 2021
NOVEMBER 16, 2021	DECEMBER 21, 2021		

**8. ADJOURNMENT**

Board member Joe Hornat moved to adjourn the meeting. This motion was seconded by Board member Lemuel Cannon and carried 4-0. The Board adjourned at 4:01 p.m.

*Judith R. Stapley*

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Judith Stapley  
Executive Director