



Douglas A. Ducey
Governor

ARIZONA STATE BOARD OF FUNERAL DIRECTORS AND EMBALMERS

Judith Stapley Executive Director
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Samuel Bueler, Chairman/Industry Member *Amie Gazda, Secretary/Industry Member
Harold Adair, Industry Member * Joe Hornat, Public Member
Helene Bergeon, Public Member * Robert Hockensmith, Public Member *Lemuel D. Cannon, Public Member

BOARD MEETING AGENDA **Thursday, April 8, 2021, 3:00 P.M. – Telephonic only** **1740 W. Adams Street, Phoenix, AZ 85007**

THIS AGENDA MAY BE AMENDED 24 HOURS PRIOR TO THE SCHEDULED MEETING.

Pursuant to A.R.S. § 38-431.02 notice is given to the members of the Arizona State Board of Funeral Directors and Embalmers (“Funeral Board”) and to the general public that the Funeral Board will hold a meeting open to the public, as indicated on the agenda. The Board President reserves the right to change the order of items listed on the Agenda unless a matter is scheduled for a specific time. Board members may be present by telephonic conference call.

Pursuant to A.R.S. § 38-431.03 (A)(3), the Board may vote to hold an executive session for legal advice for any matter on the agenda. Pursuant to A.R.S. § 38-431.03 (A)(2), the Board may vote to go into executive session for review of any information made confidential by law. Pursuant to A.R.S. § 38-431.03(A)(1), the Board may vote to hold an executive session for certain personnel matters. The executive session will not be open to the public.

In accordance with Title II of the Americans with Disabilities Act (“ADA”), the Funeral Board does not discriminate on the basis of disability in admission to its public meetings. If a disabled person needs any type of accommodation, please notify the Funeral Board’s Executive Director, Judith Stapley, to make their needs known at (602) 542-3095. Requests should be made as early as possible to allow time to arrange the accommodation.

If you would like to participate in this telephonic meeting please join with either of the two following options:

[Join by phone](#) (US) +1 617-675-4444 PIN: 521 624 243 9155#

Or via [computer](#)

1) CALL TO ORDER

A. Roll call of Board members and establishment of quorum to conduct public meetings.

B. Acknowledgement of presence of legal counsel and Board staff.

2) DECLARATION OF CONFLICTS OF INTEREST- A.R.S. § 38-503

3) REVIEW, CONSIDERATION, AND POSSIBLE ACTION REGARDING APPROVAL OF THE BOARD MEETING MINUTES (Review, Discussion, and Possible Legal Action)

The Board may vote to go into executive session pursuant to A.R.S. § 32-431.03(A)(2) (to discuss confidential information) or A.R.S. § 38-431.03 (A)(3) (to receive legal advice).

4) BOARD EXECUTIVE DIRECTOR POSITION (Review, Discussion, and Possible Legal Action)

The Board may vote to enter executive session pursuant to A.R.S. § 38-431.03(A)(1) (Personnel Matters), A.R.S. § 38-431.03(A)(2) (to discuss confidential information), and A.R.S. § 38-431.03(A)(3) (to receive legal advice).

- A. Executive Director Position and Departure of Judith Stapley.
- B. Executive Director Hiring Process.
- C. Potential Appointment of Executive Director Hiring Committee.
- D. Potential Authorization of Judith Stapley to Engage in Direct Hiring.

5) CALL TO THE PUBLIC

Public input is encouraged. Those wishing to address the Board do not need to request permission in advance; however, the Board may limit those persons speaking during this time to a reasonable number on any public comment matter. In addition, each person wishing to address the Board will be given five (5) minutes to do so. Pursuant to A.R.S. § 38-431.02(H), the Board can only take action on matters listed on the agenda. Action on public comment matters that are not listed on the agenda will be limited to directing staff to study the matter or to schedule the matter for further review at a later date.

6) DISCUSSION AND POSSIBLE ACTION ITEMS FOR FUTURE MEETINGS

7) REVIEW OF SCHEDULED BOARD MEETINGS (Review, Discussion, and Possible Legal Action)

APRIL 20, 2021	MAY 18, 2021	JUNE 15, 2021	JULY 20, 2021	AUGUST
17, 2021	SEPTEMBER 21, 2021	OCTOBER 19, 2021	NOVEMBER 16, 2021	DECEMBER
21, 2021				

Subject to appropriate notice, the Board reserves the right to change meeting dates.

8) ADJOURNMENT