



Douglas A. Ducey – Governor

Arizona State Board of Funeral Directors and Embalmers
1740 West Adams Street, Suite 3006, Phoenix, Arizona 85007

Samuel Bueler, Chairman/Professional Member * Amie Gazda, Secretary
Harold Adair, Professional Member * Joe Hornat, Public Member * Robert Hockensmith, Public Member
* Helene Bergeon, Public Member * Lemuel D. Cannon, Public Member

MINUTES
REGULAR SESSION

Board Meeting Held On:
Wednesday, April 14, 2021 • 3:00 p.m. • Telephonic
1740 West Adams Street • Phoenix, AZ 85007

1. CALL TO ORDER

Board Chair Samuel Bueler called the Board Meeting to order at 3:07 p.m.

Members Present:	Samuel Bueler	Chairman/Industry Member
Telephonically	Joe Hornat	Public Member
	Amie Gazda	Secretary/Industry Member
	Lemuel Cannon	Public Member
	Harold Adair	Industry Member
Members Absent:	Robert Hockensmith	Public Member
	Helene Bergeon	Public Member
Board Staff Present:	Judith Stapley	Executive Director
	Evelyn Estrella	Licensing Administrator
Attorney General's Office	Scott Donald (3:29-3:41 pm)	Assistant Attorney General
Present Telephonically:	Carrie Smith (3:07-3:34 pm)	Assistant Attorney General

2. DECLARATION OF CONFLICTS OF INTEREST

There were no declarations of conflicts of interest.

3. BOARD EXECUTIVE DIRECTOR POSITION:

Review, Discussion, and Possible Legal Action for the following. The Board may vote to go into Executive Session pursuant to A.R.S. § 32-431.03(A) (2) (to discuss confidential information) or A.R.S. § 38-431.03(A) (3) (to receive legal advice).

- A. Salary and Other Personnel or Position Matters Related to Executive Director Position.
- B. Authorization of Judith Stapley to Engage in Direct Hiring or new Executive Director.
- C. Consideration of further process including potential hiring issues if necessary.

EXECUTIVE SESSION: Board member Joe Hornat moved to enter into executive session for personnel matters and for legal advice. This motioned was seconded by Board member Lemuel Cannon and carried 5-0. The Board entered into executive session with Assistant Attorney General (AAG) Carrie Smith and AAG Scott Donald at 3:16 p.m.

OPEN MEETING: The Board returned to open session at 3:41 p.m.

Following discussion of the above listed items regarding the need to fill the position of Executive Director, Board member Lemuel Cannon moved to have Ms. Stapley proceed with direct hiring of a candidate to fill the Executive Director position. This motion was seconded by Board member Harold Adair and carried 5-0.

4. CALL TO THE PUBLIC

No one came forward to speak.

5. FUTURE AGENDA ITEMS

6. REVIEW OF SCHEDULED BOARD MEETINGS:

Subject to appropriate notice, the Board reserves the right to change meeting dates.

2021 BOARD MEETING SCHEDULE

APRIL 20, 2021	MAY 18, 2021	JUNE 15, 2021	JULY 20, 2021
AUGUST 17, 2021	SEPTEMBER 21, 2021	OCTOBER 19, 2021	NOVEMBER 16, 2021
DECEMBER 21, 2021			

7. ADJOURNMENT

Board member Joe Hornat moved to adjourn the meeting. This motion was seconded by Board member Harold Adair and carried 5-0. The Board adjourned at 3:46 p.m.

Judith R. Stapley

Judith Stapley
Executive Director