



**ARIZONA STATE BOARD OF
FUNERAL DIRECTORS AND EMBALMERS**

Natasha Culbertson Executive Director
funeralboard.az.gov

1740 West Adams Street, Suite 3006
Phoenix, Arizona 85007
Phone: (602) 542-3095

Katie Hobbs
Governor

Samuel Bueler, Chairman/Industry Member * Amie Gazda, Secretary/Industry Member
Robin Moon Sherman, Industry Member
Joe Hornat, Public Member * Helene Bergeon, Public Member * Lemuel D. Cannon, Public Member

**BOARD MEETING NOTICE AND AGENDA
TUESDAY, MARCH 21, 2023 9:00 A.M. - TELEPHONIC ONLY**

THIS AGENDA MAY BE AMENDED 24 HOURS PRIOR TO THE SCHEDULED MEETING

Pursuant to A.R.S. § 38-431.02 notice is given to the members of the Arizona State Board of Funeral Directors and Embalmers (the “Board”) and to the general public that the Funeral Board will hold a meeting open to the public, as indicated on the agenda. The Board President reserves the right to change the order of items listed on the Agenda unless a matter is scheduled for a specific time. Board members may be present by telephonic conference call.

Pursuant to A.R.S. § 38-431.03(A)(3) the Board may vote to hold an executive session for legal advice for any matter on the agenda. Pursuant to A.R.S. § 38-431.03(A)(2), the Board may vote to go into executive session for review of any information made confidential by law. The executive session will not be open to the public.

All meetings are recorded and the recordings are posted on the Board’s website within three working days after the meeting in accordance with A.R.S. § 38-431.01(D).

In accordance with Title II of the Americans with Disabilities Act (“ADA”), the Funeral Board does not discriminate on the basis of disability in admission to its public meetings. If a disabled person needs any type of accommodation, please notify the Funeral Board’s Executive Director, Natasha Culbertson, to make their needs known at (602) 542-3095. Requests should be made as early as possible to allow time to arrange the accommodation.

If you would like to participate in this **telephonic meeting**, please join by using either of the two following options:

Google Meet - Join by phone by dialing 1-402-761-0155

Meeting PIN: 419 547 254#

Google Meet - Video Link

<https://meet.google.com/xjo-mxmy-mnz>

1) CALL TO ORDER

- A. Roll call of Board members and establishment of quorum to conduct public meetings.
- B. Acknowledgement of presence of legal counsel and board staff.

2) STATEMENT OF PURPOSE

- A. A license to practice in the funeral industry in Arizona is a privilege granted by the State through laws and rules.

In 1909, on behalf of the people of Arizona, the legislature created the Arizona State Board of Embalmers. In 1945, under Governor Sidney P. Osborn, the Board's jurisdiction was expanded when the Legislature created the Arizona State Board of Funeral Directors and Embalmers. The Board now regulates the practices of the death care profession by issuing licenses to those who meet the minimum requirements and by holding those licensed professionals to the standards set forth in the Board's laws and rules. By doing these things, the Board assures the public that the practices associated with the funeral industry will be conducted with appropriate skill and respect by persons who meet the educational requirements and/or industry standards to practice in the profession and care for our decedents.

To further ensure the public's access to the Board's business, as of January 1, 2019, all Board meetings are digitally recorded and posted on its website under the "Board Meetings" link.

3) DECLARATION OF CONFLICTS OF INTEREST- A.R.S. § 38-503

4) REVIEW, DISCUSSION, AND POSSIBLE ACTION REGARDING APPLICATIONS FOR LICENSURE DETERMINED TO BE ADMINISTRATIVELY COMPLETE BY BOARD STAFF

The Board may vote to go into executive session pursuant to A.R.S. § 32-431.03(A)(2) to discuss confidential information or A.R.S. § 38-431.03(A)(3) to receive legal advice.

A. Funeral Director:

1. Monica Gonzales
2. James P. Smolenski (Also UR EMB)

B. Embalmer:

1. James P. Smolenski (Also UR FD)

C. Cremationist:

1. Dora Denise Greenman
2. Wendy Guzman
3. Sara Elizabeth Hagen
4. Adriana Marchena
5. Helen Wittig
6. Brandon Jordan Zorn
7. Heather Cornelia Esparza
8. Cameron Burnell Hunt
9. Antonio de Jesus Najera Jimenez
10. Devin Arturo Warren

D. Intern:

1. Ashley Dawn Hermann
2. Debra Jean Brown

E. Salesperson:

1. Kimberly Gay Steele
2. Stephanie Dayton
3. Mirza Jasarevic
4. Ashley Farrar
5. Nicole Prasad

F. Establishment:

1. Affordable Burial and Cremation
2. Arizona Affordable Cremation & Burial
3. Desert Lawn Funeral Home
4. Desert Lawn Funeral Home and Advanced Planning Center
5. Desert Lawn Memorial Chapel and Funeral Home
6. Desert Lawn Funeral Home Lake Havasu
7. Mohave Memorial Funeral Home and Crematory
8. Regency Mortuary and Cremation

G. Crematory:

1. ABC Crematory
2. Sunset Memorial Crematory

H. Sales Endorsement:

1. Samaritan Funeral Home and Cremation Services-Phoenix
2. Samaritan Funeral Home and Cremation Services-Chandler

5) REVIEW, DISCUSSION, AND POSSIBLE ACTION REGARDING INVESTIGATION FILES

The Board may vote to go into executive session pursuant to A.R.S. § 32-431.03(A)(2) to discuss confidential information or A.R.S. § 38-431.03(A)(3) to receive legal advice.

- A. 2021-FDE-0024 Palm Valley Funeral Home
- B. 2021-FDE-0035 Preston Funeral Home
- C. 2022-FDE-0032 Dimond & Sons Silver Bell Chapel

6) INFORMAL INTERVIEW FOR DOCKET 2020-FDE-0044 CONCERNING TODD M ALLEN, HOLDER OF LICENSE NO. FDL-001408

The Board may vote to go into executive session pursuant to A.R.S. § 32-431.03(A)(2) to discuss confidential information or A.R.S. § 38-431.03(A)(3) to receive legal advice.

- A. Discussion, consideration and possible action relating to allegations of unprofessional conduct, proposed Findings of Fact, Conclusions of Law, possible discipline and/or offer of a Consent Agreement or referral to a Formal Hearing.

7) INFORMAL INTERVIEW FOR DOCKET 2020-FDE-0052 CONCERNING TODD M ALLEN, HOLDER OF LICENSE NO. FDL-001408

The Board may vote to go into executive session pursuant to A.R.S. § 32-431.03(A)(2) to discuss confidential information or A.R.S. § 38-431.03(A)(3) to receive legal advice.

- A. Discussion, consideration and possible action relating to allegations of unprofessional conduct, proposed Findings of Fact, Conclusions of Law, possible discipline and/or offer of a Consent Agreement or referral to a Formal Hearing.

8) REVIEW, DISCUSSION, AND POSSIBLE ACTION REGARDING SB1210 AND THE BOARD'S CONTINUATION

The Board may vote to go into executive session pursuant to A.R.S. § 32-431.03(A)(2) to discuss confidential information or A.R.S. § 38-431.03(A)(3) to receive legal advice.

9) CALL TO THE PUBLIC

Public input is encouraged. Those wishing to address the Board do not need to request permission in advance; however, the Board may limit those persons speaking during this time to a reasonable number on any public comment matter. In addition, each person wishing to address the Board will be given five (5) minutes to do so. Pursuant to A.R.S. § 38-431.02(H), the Board can only take action on matters listed on the agenda. Action on public comment matters that are not listed on the agenda will be limited to directing staff to study the matter or to schedule the matter for further review at a later date.

10) FUTURE AGENDA ITEMS

11) REVIEW OF SCHEDULED BOARD MEETINGS

2023 BOARD MEETING SCHEDULE

APRIL 18, 2023	MAY 16, 2023	JUNE 20, 2023	JULY 18, 2023
AUGUST 15, 2023	SEPTEMBER 19, 2023	OCTOBER 17, 2023	NOVEMBER 21, 2023
DECEMBER 19, 2023			

Subject to appropriate notice, the Board reserves the right to change meeting dates.

12) ADJOURNMENT