



**ARIZONA STATE BOARD OF  
FUNERAL DIRECTORS AND EMBALMERS**

Natasha Culbertson Executive Director  
[funeralboard.az.gov](http://funeralboard.az.gov)

1740 West Adams Street, Suite 3006  
Phoenix, Arizona 85007  
Phone: (602) 542-3095

**Douglas A. Ducey**  
Governor

Rule Review Sub-Committee  
Samuel Bueler, Chairman \* Lemuel D. Cannon, Secretary \* Helene Bergeon

**RULE REVIEW SUB-COMMITTEE NOTICE AND AGENDA  
FRIDAY, JULY 29, 2022, 2:00 P.M. - TELEPHONIC ONLY**

**THIS AGENDA MAY BE AMENDED 24 HOURS PRIOR TO THE SCHEDULED MEETING.**

Pursuant to A.R.S. § 38-431.02 notice is given to the members of the Arizona State Board of Funeral Directors and Embalmers (the “Board”) and to the general public that the Funeral Board’s Rule Review Sub-Committee will hold a meeting open to the public, as indicated on the agenda. The Sub-Committee Chairperson reserves the right to change the order of items listed on the Agenda unless a matter is scheduled for a specific time. Sub-Committee members may be present by telephonic conference call. Any action taken by the sub-committee is subject to review and ratification by the Board.

Pursuant to A.R.S. § 38-431.03(A)(3) the Board may vote to hold an executive session for legal advice for any matter on the agenda. Pursuant to A.R.S. § 38-431.03(A)(2), the Board may vote to go into executive session for review of any information made confidential by law. The executive session will not be open to the public.

All meetings are recorded and the recordings are posted on the Board’s website within three working days after the meeting in accordance with A.R.S. § 38-431.01(E).

In accordance with Title II of the Americans with Disabilities Act (“ADA”), the Funeral Board does not discriminate on the basis of disability in admission to its public meetings. If a disabled person needs any type of accommodation, please notify the Funeral Board’s Executive Director, Natasha Culbertson, to make their needs known at (602) 542-3095. Requests should be made as early as possible to allow time to arrange the accommodation.

If you would like to participate in this telephonic meeting, please join by using either of the two following options:

**Google Meet - Join by phone by dialing 1-515-218-1218**

**Meeting PIN: 698 281 932#**

**Google Meet - Video Link**

<https://meet.google.com/rwa-crfi-ycm>

**1) CALL TO ORDER**

- A. Roll call of Sub-Committee members.
- B. Acknowledgement of presence of legal counsel and board staff.

**2) DECLARATION OF CONFLICTS OF INTEREST - A.R.S. § 38-503**

**3) REVIEW, DISCUSSION, AND POSSIBLE ACTION REGARDING APPROVAL OF RULE REVIEW SUB-COMMITTEE MEETING MINUTES**

The Board may vote to go into executive session pursuant to A.R.S. § 32-431.03(A)(2) to discuss confidential information or A.R.S. § 38-431.03(A)(3) to receive legal advice.

- A. Rule Review Sub-Committee Meeting Minutes of June 24, 2022

**4) REVIEW, DISCUSSION, AND POSSIBLE ACTION REGARDING REVIEW OF ARIZONA ADMINISTRATIVE CODE TITLE 4, CHAPTER 12**

The Board may vote to go into executive session pursuant to A.R.S. § 32-431.03(A)(2) to discuss confidential information or A.R.S. § 38-431.03(A)(3) to receive legal advice.

- A. Articles 1 through 6
- B. Previous Rule Packages
- C. Previous Five Year Rule Review Report

**5) CALL TO THE PUBLIC**

Public input is encouraged. Those wishing to address the Sub-Committee do not need to request permission in advance; however, the Sub-Committee may limit those persons speaking during this time to a reasonable number on any public comment matter. In addition, each person wishing to address the Sub-Committee will be given five (5) minutes to do so. Pursuant to A.R.S. § 38-431.02(H), the Sub-Committee can only take action on matters listed on the agenda. Action on public comment matters that are not listed on the agenda will be limited to directing staff to study the matter or to schedule the matter for further review at a later date.

**6) FUTURE AGENDA ITEMS**

**7) REVIEW OF POTENTIAL DATES FOR UPCOMING SUB-COMMITTEE MEETINGS**

AUGUST 12, 2022

Subject to appropriate notice, the Sub-Committee reserves the right to change meeting dates.

**8) ADJOURNMENT**